

**LOWER TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
SEPTEMBER 25, 2018**

Regular Meeting convened at 7:30 p.m. in the Carl T. Mitnick School, 905 Seashore Road, Cape May, NJ 08204.

Salute to the Flag.

Statement:

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

District Mission Statement:

Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards.

Vision Statement:

*Every Student, Every Day **L**earning, **T**eaching, **E**xploring, **S**ucceeding.*

2017-2019 Board Goals:

"Increase Board Member understanding of the Lower Township School District finances and broad base categories that make up the school budget, which will carry out the educational plan in a thorough and efficient manner."

2017-2018 Board Goals:

"To proactively support appropriate activities and events throughout the district with increased board member attendance."

District Goals:

"To foster effective communication and positive relationships with students, parents, staff and the community."

"To increase measures that educate parents and students, about the importance of school attendance and its link to student achievement."

9/25/2018

1} REPORTS:

- A} Board President:
- B} Superintendent: Mr. Samaniego reviewed September activities at school, the receipt of a check from the Villas Volunteer Fire Company for the Mitnick playground and reviewed the PARCC results.
- C} School Business Administrator: Mr. Hansen reviewed the agenda items.
- D} Presentations: Ms. Sarah Bowman, Supervisor of Academic Achievement: Presented a report on the Advanced Skills Program

PUBLIC COMMENT AGENDA ITEMS: *Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total.*

2} ROUTINE MATTERS

R-1 Approval of Minutes:

August 28, 2018
Work Session
Regular
Close Session

R-2 Approval of Financial Statements:

Secretary's and custodian's reports for **August 31, 2018**, which are in agreement as certified by the Board Secretary, that no budgetary account has been over expended, in violation of NJAC 6:20-2.12 (a), (d).

R-3 Approval of Transfers: August 29th, 2018-September 25th, 2018 {Backup R-3}

R-4 Approval of Bill List: August 29th, 2018-September 25th, 2018 {Backup R-4}

R-5 Approval of Cafeteria Report: July-August, 2018 {Backup R-5}

R-6 Approval of Travel: September - NONE

MOTION ON ROUTINE MATTERS #R-1 TO #R-6

Motion: Vile Second: McKenna

Voting Yes:

Monica DiVito
Stephen Lewis
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Shaun Whittington
Patricia Smith, Vice President
Gary Douglass, President

3} SUGGESTED MOTIONS:

P. Personnel:

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.

- 1. On the recommendation of the Superintendent, that the following substitutes be approved for the 2018-2019 school year, pending receipt of required documentation: (Backup P-1)

SUBSTITUTES WITH COMPLETE DOCUMENTATION

SUBSTITUTE TEACHER

Diana Demosiuk

SUBSTITUTE BUS DRIVER

Christian Titerence

SUBSTITUTES NEEDING MORE DOCUMENTATION

SUBSTITUTE TEACHER

Laura Michels-Nusbaum

SUBSTITUTE PRESCHOOL PARAPROFESSIONAL

Kathleen Harris

SUBSTITUTE CLASSROOM AIDE

Jennifer Long, Joseph Filachek

SUBSTITUTE BUS AIDE

Marina Bosell, Kathy Bakley

SUBSTITUTE CAFETERIA/FOOD SERVICE WORKER AIDE

Marina Bosell

SUBSTITUTE DAY CARE AIDE

Marina Bosell

- 2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following Mentors, for the 2018-2019 school year: (Backup P-2)

MENTOR

*Erine Lloyd
Sherri Boyle
Eileen McGarry
Heather Robinson
Lila Shillingford
Robert Ackroyd*

TEACHER

*Kimberly Castelucci
Amanda Dillon
Erine Kelly
Joann McLaughlin
Elena Viscomi
Amanda Vassar*

POSITION

*1st Grade Teacher
Guidance Counselor @ Maud Abrams
3rd Grade Teacher
6th Grade Teacher
6th Grade Teacher
3rd Grade Teacher (1 yr. position)*

9/25/2018

<i>Gena Johnson</i>	<i>Sarah Haring</i>	<i>1st Grade S/C Teacher</i>
<i>Janet Baxter</i>	<i>Stephanie Abrams</i>	<i>Kindergarten Teacher</i>
<i>Ashley Cobleigh</i>	<i>Michelle Keeler</i>	<i>2nd Grade Teacher (transferred)</i>
<i>Krista Risley</i>	<i>Megan Kolojeski</i>	<i>Speech @ Memorial</i>
<i>Jennifer Blum</i>	<i>Alexandra Chey</i>	<i>School Psychologist</i>
<i>Julia Sangillo</i>	<i>Jamie Grimes</i>	<i>PIRT</i>
<i>Barbara Bur</i>	<i>Amanda McCormick</i>	<i>Preschool Teacher</i>
<i>Nicole Parkinson</i>	<i>Jane Barr</i>	<i>Preschool Teacher</i>
<i>Rachelle Voumard</i>	<i>Kasey Chism</i>	<i>Preschool Teacher</i>
<i>Lori Brion</i>	<i>Tammy Hughes</i>	<i>Preschool Teacher</i>
<i>Stacy Hotaling</i>	<i>Meaghan Mann</i>	<i>Preschool Teacher</i>
<i>Robin Tsosie</i>	<i>Emily Hand</i>	<i>Preschool Teacher</i>
<i>Carolann Mastalski</i>	<i>Casey Merrill</i>	<i>Preschool Teacher</i>

3. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the amended Maternity Leave of Absence for Hannah Nelson, Guidance Counselor at the Sandman Consolidated School, to reflect her return date as October 1, 2018, instead of October 15, 2018, as previously approved. (Backup P-3)
4. On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Joy Silver Carty, Speech/Language Specialist at the David C. Douglass Veterans Memorial School, effective December 31, 2018. (Backup P-4)
5. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Maternity Leave of Absence for Alexandra Chey, School Psychologist at the David C. Douglass Veterans Memorial School, FMLA effective December 3, 2018 until March 8, 2018. (Backup P-5)
6. On the recommendation of the Superintendent, that the Lower Township Board of Education authorize Sherry Bosch, Retired Principal in the District, to conduct, between the four schools, approximately 30 Teacher Evaluations during the 2018-2019 school year.
7. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Maternity Leave of Absence for Kymberly Ridgway, Kindergarten Teacher at the David C. Douglass Veterans Memorial School, FMLA effective January 2, 2019 to February 1, 2019 then NJ Family Leave Act until April 30, 2019. (Backup P-7)

H. Harassment, Intimidation & Bullying:

1. On the recommendation of the Superintendent, that the Board approve the H.I.B. School Self-Assessment scores for the 2017-2018 school year. (Backup H-1)

L. Legislative and Internal Policies:

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the second reading for the following revisions to existing or new Policies and Regulations: (Backup L-1)

NUMBER	TYPE	TITLE
2423	Policy & Regulation	Bilingual and ESL Education
1240	Policy	Evaluation of Superintendent: Addendum to Regulation #1240

2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the job descriptions for the following: (Backup L-2)

Master Teacher
 PIRT
 PEEA Food Service Transport
 Delivery/Porter/Food Transporter

E. Education:

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following placement for the 2018-2019 school year: (Backup E-1)

Case #4660-A – Five year old, Kindergarten special education student, who transferred into the district and is continuing placement at the Cape May County Special Services School District at Ocean Academy.

2. On the recommendation of the Superintendent, that the Board approve the curricula for the following programs and educational services offered in grades Preschool through Grade 6, for the 2018-2019 school year, as listed below: (Backup E-2)

Programs

Art Education
 Basic Skills Instruction
 Comprehensive Health and Physical Education

Advanced Skills
 Handwriting
 Instrumental Music/Strings
 Language Arts Literacy
 Library/Media
 Mathematics
 Science

Special Education – Resource Program
 Special Education – Self-Contained
 Special Education – Preschool Disabled
 Technology/STEM
 Vocal Music
 World Languages/Spanish
 Social Studies
 21st Century Life & Career Skills

Services

Child Study Team
 Guidance/Counseling
 School Nursing
 Speech

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3. On the recommendation of the Superintendent, that the Board approve the five-year curriculum evaluation schedule for all content areas at all grade levels. (Backup E-3)

MOTION: P-1 to P-7, H-1, L-1 & L-2, E-1 to E-3

Motion: Smith Second: Vile

Voting Yes:

Monica DiVito
Stephen Lewis
Joseph McKenna
Charles Utsch
Jonathan Vile
Shaun Whittington
Patricia Smith, Vice President
Gary Douglass, President – Abstain P-7

Voting No:

Joseph Thomas

F. Finance and Insurance:

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.

Regular Business:

1. On the recommendation of the Superintendent and School Business Administrator, that the Lower Township Board of Education approve the submittal of the Lower Cape May Regional School District "Application and agreement for Use Of Facilities" for use of Track and Cross Country Course for the Family Fun Run on October 21, 2018. (Backup F-1)
2. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the amendment of the 2018-2019 ESEA Consolidated Application Amendment as follows: (Backup F-2)

From:

#200-300	Purchase Professional & Tech Services	\$11,000
#200-500	Non-Instructional Other Purchased Services	\$ 9,147

To:

#200-300	Purchase Professional & Tech Services	\$18,000
#200-500	Non-Instructional Other Purchased Services	\$ 2,147

3. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve a contract between the Lower Township Board of Education and New Jersey School Boards Association for the Strategic Planning #D Model in the amount of \$4,000. (Backup F-3)

9/25/2018

4. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes joining the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System for participation in the Electric Aggregation Program and authorizes MRESC to act as Lower Township Elementary Schools' agent. (Backup F-4)
5. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approves the opening of a bank account entitled "Day Care Operations" at Sturdy Savings Bank: (Backup F-5)

Authorized Signors:

Facsimile:

Board President

Treasurer of Schools Monies

Actual Signatures:

School Business Administrator or Assistant Board Secretary

6. On the recommendation of the Superintendent, that the Lower Township Board of Education confirm the issuance of Purchase Order #19-00553 to Alliano Brothers, in the amount of \$214,100.00, for the emergency Sandman Boiler Room Roof Repairs. (Backup F-6)
7. On the recommendation of the Superintendent, that the Lower Township Board of Education confirm the issuance of Purchase Order #19-00571 to Garrison Architects, Architect of Record in the amount of \$23,551.00 for the emergency Sandman Boiler Room Roof Repairs. (Backup F-7)
8. On the recommendation of the School Business Administrator, the Lower Township Board of Education approve a rate of \$14.00 per hour, for the Delivery/Porter/Food Transporter {part time}.
9. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize a Contract with Multilingual Assessment Services, for bilingual speech - language evaluations, in the amount of \$500.00 per evaluation. (Backup F-9)

MOTION: Finance F-#1 to F-#9

Motion: Vile Second: McKenna

Voting Yes:

Monica DiVito

Stephen Lewis

Joseph McKenna

Joseph Thomas

Charles Utsch

Jonathan Vile

Shaun Whittington

Patricia Smith, Vice President

Gary Douglass, President

9/25/2018

4} OLD/NEW BUSINESS: None

5} OPEN MEETING TO THE PUBLIC: None

6} EXECUTIVE SESSION: None

7} Good of the Order:

A} Next Board Meeting: Regular Meeting October 30, 2018 @ 7:30 pm

8} ADJOURNMENT

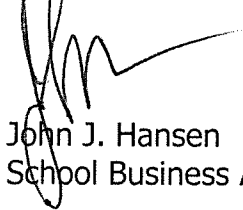
MOTION TO ADJOURN THE MEETING.

Motion: Vile Second: McKenna

All in Favor

Time: 8:03 p.m.

Respectfully submitted,



John J. Hansen
School Business Administrator/Board Secretary

WORK SESSION MINUTES – 9/25/2018

6:00 pm

Call to Order: Board President called the meeting to order.

Roll Call: Board Secretary called the roll.

Roll Call – Board Members:

Gary Douglass, President
Patricia Smith, Vice President
Monica DiVito
Steve Lewis
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Shaun Whittington

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Taylor Ruilova, Board Attorney

1) **Administration:**

a) Mr. Samaniego:

Mr. Samaniego reviewed the Preschool Program, including the use of the current bus drivers who are delivering food to Memorial {PEEA Food Service job description}, the air quality issues at Mitnick and Sandman. He invited the Board to the Denise Labov Tree Ceremony on October 5th, 2018.

Mrs. Sabina Muller and Ms. Sarah Bowman-presented the 2018 PARRC results in great detail. Board had comments regarding the positive results.

b) Mr. Hansen:

Mr. Hansen reviewed the Sandman Boiler Roof project. In addition, he discussed motion on the agenda to join the MRESC cooperative for the Aggregation of Electric energy.

2) **Close Session: See Authorizing Executive Session 9/25/2018 {if ample time does not exist, will be completed in Regular Meeting}**

MOTION to amend the Work Session Agenda to have the board enter Executive Session to discuss the Superintendent Evaluation

MOTION: Douglass Second: Thomas

All in Favor

MOTION to enter Executive Session at 6:50 pm.

MOTION: Vile Second: Utsch

All in Favor

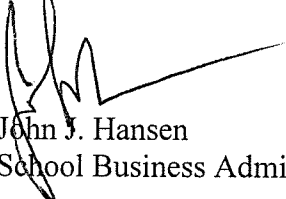
3) **Board Comment:**

- a) NJSBA Meeting-October 1st, 2018
- b) Strategic Plan Discussion

Motion to Recess Work Session:

MOTION: Thomas Second: Whittington
All in Favor Time: 7:07 p.m.

Respectfully submitted,



John J. Hansen
School Business Administrator/Board Secretary

**LOWER TOWNSHIP BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION-9/25/2018**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that 1 issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 25, 2018 at 6:50 P.M., and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____ ;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body”

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

1

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey

Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality:
2018-2019 Superintendent Evaluation



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

CLOSED SESSION MINUTES – 9/25/2018

6:50 p.m.

Roll Call – Board Members:

Monica DiVito
Steve Lewis
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Shaun Whittington

Also in Attendance:

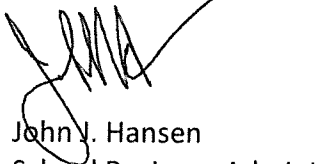
Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Taylor Ruilova, Board Attorney

There was discussion about the 2018-2019 Superintendent Evaluation and that the agreed evaluation would be included as part of the addendum.

Motion to Adjourn and proceed to Works Session:

**MOTION: Vile Second: Thomas
All in Favor Time 7:06 p.m.**

Respectfully submitted,



John V. Hansen
School Business Administrator/Board Secretary

WORK SESSION MINUTES – 9/25/2018

6:00 pm

Call to Order: Board President called the meeting to order.

Roll Call: Board Secretary called the roll.

Roll Call – Board Members:

Gary Douglass, President
Patricia Smith, Vice President
Monica DiVito
Steve Lewis
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Shaun Whittington

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Taylor Ruilova, Board Attorney

1) Administration:

a) Mr. Samaniego:

Mr. Samaniego reviewed the Preschool Program, including the use of the current bus drivers who are delivering food to Memorial {PEEA Food Service job description}, the air quality issues at Mitnick and Sandman. He invited the Board to the Denise Labov Tree Ceremony on October 5th, 2018.

Mrs. Sabina Muller and Ms. Sarah Bowman-presented the 2018 PARRC results in great detail. Board had comments regarding the positive results.

b) Mr. Hansen:

Mr. Hansen reviewed the Sandman Boiler Roof project. In addition, he discussed motion on the agenda to join the MRESC cooperative for the Aggregation of Electric energy.

2) Close Session: See Authorizing Executive Session 9/25/2018 {if ample time does not exist, will be completed in Regular Meeting}

MOTION to amend the Work Session Agenda to have the board enter Executive Session to discuss the Superintendent Evaluation

MOTION: Douglass Second: Thomas

All in Favor

MOTION to enter Executive Session at 6:50 pm.

MOTION: Vile Second: Utsch

All in Favor

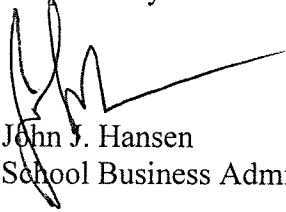
3) Board Comment:

- a) NJSBA Meeting-October 1st, 2018
- b) Strategic Plan Discussion

Motion to Recess Work Session:

MOTION: Thomas Second: Whittington
All in Favor Time: 7:07 p.m.

Respectfully submitted,



John J. Hansen
School Business Administrator/Board Secretary

**LOWER TOWNSHIP BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION-9/25/2018**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that 1 issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 25, 2018 at 6:50 P.M., and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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1

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey

Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality:
2018-2019 Superintendent Evaluation



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

CLOSED SESSION MINUTES – 9/25/2018

6:50 p.m.

Roll Call – Board Members:

Monica DiVito
Steve Lewis
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Shaun Whittington

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Taylor Ruilova, Board Attorney

There was discussion about the 2018-2019 Superintendent Evaluation and that the agreed evaluation would be included as part of the addendum.

Motion to Adjourn and proceed to Works Session:

MOTION: Vile Second: Thomas

All in Favor Time 7:06 p.m.

Respectfully submitted,



John V. Hansen
School Business Administrator/Board Secretary