

NOTICE OF SOLICITATION-THERAPY DOGS

3/3/2022

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 905 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services-Therapy Dogs

The qualifications submitted for professional services contracts should address and will be evaluated on the basis of:

- Experience and reputation in the field.
- Knowledge of the Lower Township Elementary School District.
- Conformance with any specific requirements of this RFQ- All proposals must contain:
 - Affirmative Action Certification of Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq.,
 - Political Contribution Disclosure Form pursuant to N.J.S.A. 19:44A-20.23,
 - State of New Jersey Business Registration Certificate pursuant to P.L. 2004, c. 57.
 - Iran Disclosure
 - W-9
- Cost as outlined below
- Other factors if demonstrated to be in the best interest of the Lower Township School District.

CHILD STUDY TEAM:

Therapy Dogs-ARP:Mental Health Grant

Scope of Services:

Specialized services required

– Phase One-Acquisition, Training and Certification Costs:

Acquisition of four (4) dogs, including but limited to cost of initial and vet visits during training phase, cost of housing dog including feed, cost of initial training of staff, which would include up to four (4) direct and four (4) substitute handlers, cost of Therapy Dog Certification and Canine Good Citizen Certification. Include in Phase One, both working equipment, which would include Leash, Collar, Vest and Treat Pouch and Bowls, Beds and Kennel. Include within this phase the cost of insurance naming the District as additionally insured.

-Phase Two-After turn-over Costs:

Initial first year in-service Training Per dog cost.

Initial first year in-service Training per additionally assigned staff cost.

Performance evaluation of both dog and handlers

Once turned over, the dog insurance will handled directly by the District.

The selected vendor will demonstrate that the company has supplied Therapy Dogs to other School Districts and or service organization. In addition, the successful vendor may also include any K-9 PROGRAMS. LIST ALL CLIENTS.

Any questions should on Child Study Team Services be emailed to Debra Keeler at dkeeler@lowertwpschools.com with a copy to John Hansen at jhansen@lowertwpschools.com.

DATE OF SUBMITTAL: No later than 11:00 am. Thursday March 17, 2022.

SCAN ONE COMPLETE COPY ENTITLED: RFQ:22-23:"THERAPY DOG" TO jhansen@lowertwpschools.com and tryan@lowertwpschools.com and MAIL TWO COPIES TO:

John J. Hansen, School Business Administrator/Board Secretary
Lower Township Board of Education
905 Seashore Road
Cape May, NJ 08204
Phone (609) 884-9400 x2605
Fax (609)884-1812

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's March Board Meeting. The District reserves the right to award the contract to multiple professionals.

Upon award of a contract and prior to working in the school district, the successful candidate will provide an acceptable Certificate of Insurance with endorsement, naming the Lower Township School District, its agents and representatives as additionally insured.

In addition, any of the RFQ listed under the Child Study Team section will be subject to the appropriate criminal background check {supplied by successful vendor} prior to the commencement of the engagement.

All the following must be included in your proposal:

- **Affirmative Action Certification of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq.,
- **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23,
- **State of New Jersey Business Registration Certificate** pursuant to P.L. 2004, c. 57.
- **Iran Disclosure**
- **W-9**

