

**LOWER TOWNSHIP BOARD OF EDUCATION
MINUTES
WORK SESSION AND REGULAR MEETING
JUNE 28, 2022**

Call to Order: The meeting was called to order at 6:00 pm.

Work Session:

Work Session Meeting:

Roll Call:

Present:

Monica DiVito
Nichole Koch
Sally Yerk
Lindsey Selby
Patricia Smith
Charles Utsch
Joseph Thomas
Michael Mader
Gary Douglass

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Jeff Catalano, Board Attorney

Agenda Items: Board Discussion on Agenda Items
Mr. Samaniego reviewed the procedures involved in our building security measures within the district.
The board comment on Charlotte Danielson's Framework for Teaching.

EXECUTIVE SESSION: Commenced at 6:30pm

Personnel Matters: Employees 5284; 4417; 5866; 5731; 5732; 5666; 5336; 4082; 5115; 4086; 5788; 5550; 5736; 5596; 5224; 5477; 5825; 4648; 4312; 5820; 5851; 5448; 4694
H.I.B. Sandman School #5 2021-2022 and H.I.B. Sandman #6 2021-2022
H.I.B. Maud Abrams School #5 2021-2022 and H.I.B. Maud Abrams #6 2021-2022
Other Personnel matters discussed- FLSA
Policy update (0142.1)

Superintendent's Evaluation Process

Motion: Mader Second: Smith

Discussion: None

All voted in Favor:

Motion to return to Regular Meeting at 7:15 pm.

Motion: Thomas Second: Mader

All Voted in Favor:

June 28, 2022

Regular Meeting: Started at approximately 7:15 pm.

Roll Call:

Present

Monica DiVito
Nichole Koch
Sally Yerk
Lindsey Selby
Patricia Smith
Charles Utsch
Joseph Thomas
Michael Mader
Gary Douglass

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Jeff Catalano, Board Attorney

Salute to the Flag.

Statement:

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

District Mission Statement:

"Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards."

Vision Statement:

Every Student, Every Day, Learning, Teaching, Exploring, Succeeding.

2022-2024 Board Goal:

Establish a system with district leadership to ensure that board policies are consistently being implemented and enforced.

2021-2023 Board Goal:

The Lower Township Board of Education is committed to ensuring that we are providing a safe and supportive environment for our students as well as staff members. We recognize that a healthy workplace environment can have a positive impact on school district programs, ultimately having a positive impact on student achievement.

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This meeting will be conducted in accordance with:

District Policy: #0164 Conduct of Board Meetings

District Policy: #0167 Public Participation in Board Meetings

1} REPORTS:

A} Board President: None

B} Superintendent: Mr. Samaniego addressed the end of year events, trips and school assemblies.

C} School Business Administrator: None

2} APPROVAL OF MINUTES:

May 24, 2022

Regular Meeting & Executive Meeting

Motion: Douglass Second: Mader

Discussion: None

Voting: Yes

Monica DiVito (Abstained from Check# 419608)

Nichole Koch (Abstained)

Sally Yerk (Abstained)

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

3} CONSENT AGENDA:

OPEN MEETING TO THE PUBLIC TO SPEAK ON CONSENT ITEMS ONLY:

PLEASE NOTE: Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total. Prior to the roll call vote, any member of the board may ask for discussion on any of the items within the block. The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items without the block.

No Public Comments

R. Routine Matters

R-1 Approval of Financial Statements:

Secretary's and custodian's reports for **May 31, 2022**, which are in agreement as certified by the Board Secretary, that no budgetary account has been over expended, in violation of NJAC 6:20-2.12 (a), (d).

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R-2 Approval of Transfers: May 24, 2022 – June 28, 2022{Backup R-2} & Prek transfers 7/1/21-6/30/22

R-3 Approval of Bill List: May 24, 2022 – June 28, 2022 {Backup R-3}

R-4 Approval of Cafeteria Report: May 2022 {Backup R-4}

R-5 Approval of Travel: None.

P. Personnel:

- 1. On the recommendation of the Superintendent, that the following substitutes be approved for the 2022-2023 school year, pending receipt of required documentation: (Backup P-5)

SUBSTITUTES NEEDING MORE DOCUMENTATION

SUBSTITUTE FOOD SERVICE WORKERS

Tracy Keller, Nancy Jamison, Danielle Murray, Patrick Corbett

SUBSTITUTE PARAPROFESSIONAL

Leslie Torres

SUBSTITUTE CLASSROOM AIDES

Tracy Keller, Nancy Jamison, Julia Cook, Kaitlyn Bryan

SUBSTITUTE DAY CARE AIDE

Tracy Keller

SUBSTITUTE BUS AIDE

Nancy Jamison, Mary Rathbun

SUBSTITUTE CAFETERIA

Nancy Jamison

- 2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve, with regret, the retirement of Kathleen Brooks, Senior Cook in the District, effective July 1, 2022. (Backup P-2)
- 4. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Diana Stevenson as Temporary 2nd Grade Teacher at the Carl T. Mitnick School, effective September 6, 2022 to November 11, 2022, pending receipt of required documentation. (Backup P-4)
- 5. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Alexis Girard, as Temporary BSIP Teacher at the Carl T. Mitnick School, effective September 6, 2022 to December 22, 2022, pending receipt of required documentation. (Backup P-5)
- 6. **(MOTION TABLED)**
Motion: Smith Second: Divito
Discussion: None

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Voting: Yes

Monica DiVito

Nichole Koch

Sally Yerk

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

On the recommendation of the Superintendent, that the Lower Township Board of Education approve Stephanie Snyder as 4th Grade Teacher at the Maud Abrams School, for the 2022-2023 school year, pending receipt of required documentation. (Backup P-6)

7. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Natalie DeFelice as 5th Grade Teacher at the Sandman School, for the 2022-2023 school year, pending receipt of required documentation. (Backup P-7)
8. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Ashley Nelson, as 3rd Grade Intervention Teacher at the Maud Abrams School, for the 2022-2023 school year, pending receipt of required documentation. (Backup P-8)
9. On the recommendation of the Superintendent, that the Lower Township Board of Education approves Elena Viscomi, 3rd Grade Teacher at the Maud Abrams School for placement of MA on the LTEEA Teacher's Salary Guide, to reflect an increase of credits to her degree, effective September 1, 2022, pending review of transcripts. (Backup P-9)
10. On the recommendation of the Superintendent, that the Lower Township Board of Education approves Stephanie Abrams, Kindergarten Teacher at the David C. Douglass Veterans Memorial School, for placement of BA+35 on the LTEEA Teacher's Salary Guide, to reflect an increase of credits to her degree, effective September 1, 2022, pending review of transcripts. (Backup P-10)
11. On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Sharon Yarwasky, STEM Teacher at the Sandman Consolidated School, effective July 1, 2022. (Backup P-11)
12. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Brittney Delano as Food Service Head Cook, in the district, effective July 1, 2022. (Backup P-12)

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- 13.** On the recommendation of the Superintendent, that the Lower Township Board of approve the following Speech Teachers for the ESY Summer Program for the 2021-22 school year, pending receipt of required documentation. (Backup P-13)

Sabrina Breder Tonilynn Donzola

H. Harassment, Intimidation & Bullying:

- 1.** The Board affirms the actions taken by the Superintendent and the School Safety Teams, for H.I.B. Sandman School #3 2021-2022; H.I.B. Sandman School #4 2021-2022; and H.I.B. Maud Abrams School #4 2021-2022. (Backup H-1)

L. Legislative and Internal Policies:

- 1.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve the first reading for the following revisions to existing or new Policies and Regulations: (Backup L-1)

NUMBER	TYPE	TITLE
1648.15	Policy	Recordkeeping for Healthcare Settings in School Buildings – COVID 19
2145.50	Policy	Title I – School Parent and Family Engagement
2417	Policy	Student Intervention and Referral Services
3161	Policy	Examination for Cause
4161	Policy	Examination for Cause
5512	Policy	Harassment, Intimidation, and Bullying
7410	Policy	Maintenance and Repair
7410.01	Regulation	Facilities Maintenance, Repair Scheduling, and Accounting
8420	Policy	Emergency and Crisis Situations
9320	Policy & Regulation	Cooperation with Law Enforcement Agencies
2461	Policy	Special Education/Receiving Schools
2461.06	Regulation	Special Education/Receiving Schools – Appropriately Certified and Licensed Staff
2461.09	Regulation	Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs
2461.10	Regulation	Special Education/Receiving Schools – Full Educational Opportunity
2461.12	Regulation	Special Education/Receiving Schools – Length of School Day and Academic Year
2461.14	Regulation	Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities
2461.15	Regulation	Special Education/Receiving Schools – Operation of an Extended Academic Year Program
2461.19	Regulation	Special Education/Receiving Schools. – Behavior Modification Program

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2. On the recommendation of the Superintendent, that the Lower Township Board of Education accept and approve the Security Drill Statement of Assurances. (Backup L-2)
 3. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Intervention and Referral Services Final Reports for school year 2021-2022. (Backup L-3)
 4. On the recommendation of the Superintendent, approves the Statement of Assurances- Lead Testing. (Backup L-4)
 5. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Comprehensive Equity Plan Statement of Assurance 2022-2023. (Backup L-5)
 6. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the submittal of the Application for Dual Use of Educational Space 2022-2023 school year (not required in 22-23 school year)/Toilet Room Facilities (required for the 2022-2023 school year) for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for 2022-2023 school year. (Backup L-6)
 7. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Multidimensional Principal Performance Rubric (MPPR) as the School District's Principal Evaluation Instrument for the 2022-2023 school year.
 8. On the recommendation of the Supervisor of Curriculum and Instruction, that the Lower Township Board of Education approves the Charlotte Danielson's Framework for Teaching and the Rubric as the School District's Teacher Evaluation Instrument for the 2022-2023 school year.
- E. Education:** None.
- F. Finance and Insurance:**
1. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the School Board Administrator to move up to: (Annual – year end).

\$500,000, from current operations, to Capital Reserve as of June 30, 2022
\$300,000 from current operations to Maintenance Reserve as of June 30, 2022
 2. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the School Business Administrator to dispose of obsolete and surplus items, to be determined, using GovDeals.
 3. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve to extend the 2021-2022 Contract between Lower Township Board of Education and Lehigh Valley Dairy for milk bids for the 2022-2023 school year.

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- 4. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes Frank Onorato, QPA, to maintain the district bid threshold at \$44,000 per N.J.S.A. 52:34-7.
- 5. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the submittal of the FY-2023 IDEA=B Grant Application as follows: (Backup F-5)

IDEA – Basic	\$472,906
IDEA – PreK	\$ 28,336

- 6. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the signature of the Cape May County Special Services School District Itinerant Agreement for the 2022-2023: (Backup F-6)
- 7. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes an additional 15 days (summer months) in addition to the 2022-2023 Inter-local Agreement for Food Service Director between the Lower Township Board of Education and Lower Cape May Regional School District for cafeteria renovations in Richard M. Teitelman School.

8. "BANK DEPOSITORIES and DIRECT DEPOSIT"

RESOLVED, that as "Sturdy Bank", "NJARM", "The Bank of New York", "First Hope Bank" (Lease) and Sterling National Bank {ESIP} depositories for any and all monies that will be credited from time to time for any and all debt service;

AND, as the above stated bank is the paying agent for such debt service when due;

THEREFORE, BE IT RESOLVED, that an account in the name of this Board be kept with the "Sturdy Bank", "The Depository Trust Co.", "First Hope Bank" (Lease) and "Sterling National Bank {ESIP}" for the deposit in said bank to the credit of this Board from time to time, of any and all monies for said debt service;

RESOLVED, that the Cash Management Plan presented by Sturdy Bank, be approved for the Sweep Account and the Unemployment Trust Money Market Account, as provided in Board Policy #3300;

RESOLVED, that the following accounts titled, as listed below, in the name of the Board of Education, be kept with the Sturdy Bank for the deposit in said bank, to the credit of the Board from time to time, of any/all monies, checks, drafts, notes, acceptances or other evidence of indebtedness, whether belonging to the Board or otherwise, which may be or hereafter come into its possession, and that the said bank be and is hereby authorized to make payment from the funds on deposit with it open and according to the checks, drafts, notes, or acceptances of this Board signed, effective July 1, 2018; and

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RESOLVED, in accordance with P.L. 2013 c. 28 that the Board of Education require mandatory direct deposit for all employees for net pay, effective February 1, 2017, in a specific banking institution, based on information provided by the employee.

"BANK DEPOSITORIES"

TYPE	DESCRIPTION	NUMBER	AUTHORIZE SIGNATURE/TRANSFERS
Checking Sturdy General Acct.	Lower Township Board of Education General Acct.	XXXXX0521	1. Board President or Board Vice President 2. Board Treasurer 3. Board Secretary or Interim Business Administrator
Checking Sturdy Pay Acct.	Lower Township Board of Education Payroll	XXXXX0548	1. Board Treasurer or Board Secretary or Interim Business Administrator
Checking Sturdy Agency Acct.	Lower Township Board of Education Agency Acct.	XXXXX9574	1. Board Treasurer or Board Secretary or Interim Business Administrator
Money Market Sturdy Trust Acct.	Lower Township Board of Education Unemployment Trust	XXXXX0080	1. Board Treasurer or Board Secretary or Interim Business Administrator
Checking Sturdy Cafeteria Acct.	Lower Township Board of Education Cafeteria Fund	XXXXX0556	1. Board Secretary or Interim Business Administrator 2. Cafeteria Supervisor
Checking Sturdy Student Activity Acct.	Lower Township Board of Education Student Activity Acct.	XXXXX6760	1. Board President or Board Vice President 2. Board Treasurer 3. Board Secretary or Interim Business Administrator
Checking Sturdy	Bond Proceeds	XXXXX2696	1. Board President or Board Vice President 2. Board Treasurer 3. Board Secretary or Interim Business Administrator
Checking Day Care Operations	Lower Township Board of Education Day Care Operations	XXXXX3805	1. Board President or Board Vice President 2. Board Treasurer 3. Board Secretary or Interim Business

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			Administrator
Checking Sturdy	Bond Funded Acct.	XXXXX7799	1. Board President or Board Vice President 2. Board Treasurer 3. Board Secretary or Interim Business Administrator
Investment Acct NJARM	Bond Proceeds	XXXXX300	1. Board Secretary or Interim Business Administrator

9. That the Board approve the following Appointments and Resolutions, effective July 1st, 2022.
 - a. **Board Secretary & Records Custodian** – Patricia Ryan
 - b. **Public Agency Compliance Officer (P.A.C.O.)** – Frank Onorato
 - c. **Chief Equity/Affirmative Action Officer/Title IX Coordinator** – Patricia Ryan

10. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approves the Tuition Contract between the Lower Township Board of Education and Y.A.L.E. School East, Inc., for student #16716, effective July 5, 2022 for the 2022-2023 school year. (Backup F-10)

11. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the amendment of the CARES Emergency Relief Grant (FY 2020), which includes support services salaries and benefits allocation.

12. On the recommendation of the Fiscal Manager, that the Lower Township Board of Education authorizes the amendment of the CRRSA-ESSER II – Mental Health (FY 2021) allocation.

13. On the recommendation of the Fiscal Manager, that the Lower Township Board of Education authorizes the amendment of the ARP-ESSER salaries and benefits allocations and the ARP-ESSER NJTSS Mental Health Supporting Staff (FY 2022) support salaries and benefits allocation.

MOTION ON CONSENT AGENDA ON ALL MOTIONS LISTED BELOW:

Routine Matters: R-1 to R-5

Personnel: P-1 to P-13 (Excluding P-3 and P-6)

Harassment, Intimidation & Bullying: H-1

Legislative and Internal Policies: L-1 to L-8

Education: None

Finance and Insurance: F-1 to F-13

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Motion: Thomas Second: Smith

Discussion: None

Voting: Yes

Monica DiVito

Nichole Koch

Sally Yerk

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

4} EXECUTIVE SESSION: (Action may be taken after Executive Session)

Motion to discuss Motion P-3

Motion: Utsch Second: Selby

Discussion: Discussed the transfers for 2022-23 SY

Voting: Yes

Monica DiVito

Nichole Koch

Sally Yerk

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

Motion to return to Regular Meeting at approximately 7:55pm.

Motion: Utsch Second: Smith

All Voted In Favor

5} NON-CONSENT AGENDA:

3. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following transfers for the 2022-2023 school year:

STAFF NAME	CURRENT POSITION	TRANSFERRED TO
<i>Lori Brion</i>	<i>PreK Inclusion @ Memorial</i>	<i>PreK – PSD @ Memorial</i>
<i>Amanda Sherretta</i>	<i>PreK @ Memorial</i>	<i>PreK @ Mitnick</i>
<i>Alexis Douglass</i>	<i>K – Spec. Ed. @ Memorial</i>	<i>PreK – PSD @ Memorial</i>
<i>Kaitlyn Jaber</i>	<i>Kindergarten – HR @ Memorial</i>	<i>PreK @ Memorial</i>
<i>Jamie Grimes</i>	<i>CPIS – PreK @ Memorial</i>	<i>Social Worker @ Maud/Sandman /PreK Mentor</i>
<i>Sara Schlitzer</i>	<i>RC @ Mitnick</i>	<i>RC/BSIP @ Memorial</i>

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Megan Brannan	PreK Inclusion @ Mitnick	PSD (Gannon Until Dec.) Pending
Catie D'Aleo	RC @ Maud	Kindergarten @ Memorial
Joe Bridgeman	4 th Gr. HR @ Maud	STEM @ Maud
Theresa Guido	3 rd Gr. Intervention @ Maud	4 th Gr. HR @ Maud
Gina Farreny	5 th Gr. HR @ Sandman	3 rd Gr. RC @ Maud
Genee Voumard	6 th Gr. HR @ Sandman	5 th Gr. HR @ Sandman
Jillian Harris	6 th Gr. HR @ Sandman	5 th Gr. HR @ Sandman
Lilly Swan	5 th Gr. Intervention @ Sandman	5 th Gr. HR @ Sandman
Madeleine Morris	5 th Gr. HR @ Sandman	5 th Gr. Intervention @ Sandman
Doreen Gantz	6 th Gr. HR @ Sandman	6 th Gr. Intervention until Dec.
Jeanne Cappelletti	6 th Gr. Intervention @ Sandman	3 rd Gr. Maternity (Skill) until Dec.
Sarah King	6 th Gr. HR @ Sandman	STEM @ Sandman
Allyson O'Shea	5 th Gr. HR @ Sandman	VP @ Sandman/Maud

Motion: Thomas Second: Utsch

Discussion: None

Voting: Yes:

- Nichole Koch
- Sally Yerck
- Charles Utsch
- Joseph Thomas
- Michael Mader
- Gary Douglass (Abstained Alexis Douglass)

Voting: No:

- Monica DiVito
- Lindsey Selby
- Patricia Smith

6} COMMITTEE REPORTS:

- Building and Grounds Committee: None
- Curriculum Committee: None
- Finance Committee: None
- All board members thanked Mr. Hansen and congratulated him on his retirement.

7} OLD/NEW BUSINESS: None

8} OPEN MEETING TO THE PUBLIC: (public comment rules as read above apply):

- Mrs. Barrett addressed concerns of the state standards with new health curriculum.
- Mrs. Strunk addressed concerns of the parent's rights concerning curriculum.
- Mr. Monzo addressed concerns of the state standards with new health curriculum.
- Mrs. Wilkins addressed concerns of the state standards with new health curriculum.

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Mr. Wilkins addressed concerns of the new health curriculum and parent's rights concerning curriculum.

Mr. Burrows has concerns that the board's duty is the school being well run.

9} GOOD OF THE ORDER:

A} Next Board Meeting: July 26, 2022

B} Fire Drills: 6/7/22 – Maud Abrams; 6/15/22 - Sandman School, Mitnick School and Memorial School

Monthly Emergency Drill: June 3, 2022 – Shelter-In-Place

10} ADJOURNMENT:

MOTION TO ADJOURN THE MEETING

Motion: Divito Second: Thomas

Discussion: None

All in Voted in Favor:

Time: 9:05pm

Respectfully submitted,



Patricia A. Ryan

Assistant School Business Administrator/Board Secretary

**LOWER TOWNSHIP BOARD OF EDUCATION
MINUTES
EXECUTIVE MEETING
JUNE 28, 2022**

Call to Order at 6:30

Members Present:

Monica DiVito
Nichole Koch
Sally Yerk
Lindsey Selby
Patricia Smith
Charles Utsch
Joseph Thomas
Michael Mader
Gary Douglass

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Jeff Catalano, Board Attorney

EXECUTIVE SESSION:

Motion #6: 5550 **Motion #7:** 5851 **Motion #8:** 5736

There was discussion by the board on Motion #6, and how that motion related to both the state and school policies on nepotism. The attorney answered questions relative to the board's questions. The issue centered on the district policies and not the recommendation of said employee.

H.I.B. Sandman School #5 2021-2022 and H.I.B. Sandman #6 2021-2022
H.I.B. Maud Abrams School #5 2021-2022 and H.I.B. Maud Abrams #6 2021-2022

Mr. Samaniego discussed each of these HIBs and outlined the findings as if they were considered HIBs.

Working a second job: Mr. Hansen discussed the issue of district employees who hold a second job within the district as it pertained to the CBA, and FLSA requirements. The district will comply with both requirements, however moving forward a policy will be developed either discontinuing the practice, or allowing a certain number of hours that may work, which would not exceed the 40 hour worked requirement.

The session concluded at 7:15.

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Executive Session Meeting #2

Personnel Matters: **Motion #3** #4417; #5866; 5731; 5732; 5666; 5336; 4082; 5115; 4086;5788;; 5736; 5596; 5224; 5477; 5825; 4648; 4312; 5820; 5448; 4694

Mr. Samaniego and the board reviewed this motion in detail, to the procedure that was followed, and it discussed each individual transfer. Ms. Bowman participated in the discussion answering the Board's questions.

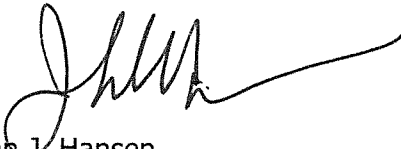
Superintendent's Evaluation Process:
Employee #5284

Douglass, Smith and Yerk as conflicted members left the room prior to discussion.

Mr. Mader lead this discussion and the procedure moving forward with a request that all surveys be completed by June 30, 2022. Also, they discussed other personnel issues, and the Board Attorney responded to their questions.

This session concluded at 7:55.

Respectfully submitted,



John J. Hansen
School Business Administrator/Board Secretary

June 28, 2022

**LOWER TOWNSHIP BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that 5 issues permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 28, 2022 at 6:30 and 7:20 P.M. and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."
H.I.B. Sandman #5 2021-2022; H.I.B. Sandman #6 2021-2022; H.I.B. Maud Abrams #5 2021-2022; and H.I.B. Maud Abrams #6 2021-2022

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with

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employees or representatives of employees of the public body"

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is Personnel matters

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: _____

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality:
Personnel Matters: Employee #5284; #4417; #5866; 5731; 5732; 5666; 5336; 4082; 5115; 4086; 5788; 5550; 5736; 5596; 5224; 5477; 5825; 4648; 4312; 5820; 5851; 5448; 4694

Superintendent Evaluation Process

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the

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matter, described as specifically as possible without undermining the need for confidentiality is

WHEREAS, the length of the Executive Session is estimated to be 75 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.