

**LOWER TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
MAY 28, 2019**

Regular Meeting convened at 7:00 p.m. in the Carl T. Mitnick School, 905 Seashore Road, Cape May, NJ 08204.

Salute to the Flag.

Statement:

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

District Mission Statement:

Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards.

Vision Statement:

Every Student, Every Day Learning, Teaching, Exploring, Succeeding.

2018-2020 Board Goals:

"Engage and facilitate the district staff and community stakeholders in a strategic planning process with the intent of developing a long-term action plan focused on common goals."

2018-2019 Board Goals:

"Increase Board Member understanding of the Lower Township School District finances and broad base categories that make up the school budget, which will carry out the educational plan in a thorough and efficient manner."

2018-2020 District Goals:

"To decrease the percentage of Below Grade Level students in Reading by 10% annually over the next two years."

2018-2019 District Goals:

"To continue to foster effective communication and positive relationships with students, parents, staff and the community."

1} REPORTS:

- A} Board President: Gary Douglass recognized Pat Smith and Monica DiVito on their recent NJSBA certifications.
- B} Superintendent:
- C} School Business Administrator:

PUBLIC COMMENT AGENDA ITEMS: *Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total.*

David Morrison – Spoke on the absence of his name on Personnel Motion #10. He cited various issues and positive feelings for teaching at Lower Township Elementary School District. The following individuals spoke in support of Mr. Morrison:

Marty Garrison

Kelly Beningo and Daughter

Jessica Diepetro

L. Rodriguez

C. Morrison

Ashley Worley

William Lyman

Nan LaCort

Mr. Morrison's nephew

Jamie Morrison

2} ROUTINE MATTERS

R-1 Approval of Minutes:

April 30, 2019

Work Session

Regular Meeting

Close Session

May 7, 2019 Special Meeting - Strategic Planning

R-2 Approval of Financial Statements:

Secretary's and custodian's reports for **April 30, 2019**, which are in agreement as certified by the Board Secretary, that no budgetary account has been over expended, in violation of NJAC 6:20-2.12 (a), (d).

R-3 Approval of Transfers: April 30, 2019 to May 28, 2019{Backup R-3}

R-4 Approval of Bill List: April 30, 2019 to May 28, 2019{Backup R-4}

R-5 Approval of Cafeteria Report: April, 2019{Backup R-5}

R-6 Approval of Travel: May 2019

MOTION ON ROUTINE MATTERS R-1 TO R-6

Motion: Smith Second: Vile

Voting Yes:

Monica DiVito

Stephen Lewis
Michael Mader
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Patricia Smith, Vice President
Gary Douglass, President

3} SUGGESTED MOTIONS:

P. Personnel:

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.

- 1.** On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the resignation of Jane Barr, Preschool Teacher at the David C. Douglass Veterans Memorial School, effective June 30, 2019. (Backup P-1)
- 2.** On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Diane Carson, BSIP Teacher at the Carl T. Mitnick School, effective July 1, 2019. (Backup P-2)
- 3.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve a Maternity Leave of Absence for Lauren Magnavita, Self Contained Teacher at the Maud Abrams School, effective September 3, 2019 to December 16, 2019. (Backup P-3)
- 4.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve Beverly Righter, as Preschool Nurse at the David C. Douglass Veterans Memorial School, effective September 1, 2019 (replacing Michelle Obst who retired), pending receipt of required documentation. (Backup P-4)
- 5.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve Kiera Webb, as a Part-Time ESY Speech Teacher, effective July 9, 2019 to August 1, 2019, three days per week, pending receipt of required documentation. (Backup P-5)
- 6.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve Bonnie Barcas, Special Education Teacher at the Maud Abrams School, for placement of BA+30 on the LTEEA Teachers' Salary Guide, to reflect an increase of credits to her degree, effective July 1, 2019. (Backup P-6)

7. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Medical Leave of Absence for Hannah Gioulis, Custodian at David C. Douglass Veterans Memorial School, effective May 20, 2019 to July 2, 2019. (Backup P-7)
8. On the recommendation of the Superintendent, that the Lower Township Board of Education authorize the submittal of the draft 2019-2020 Contract for the School Business Administrator be set to the Executive County Superintendent for review and approval. (Backup P-8)
9. On the recommendation of the Superintendent, that notice of continuation of employment for the 2019-2020 school year, be issued to the following **tenured** personnel, as listed below:

ADMINISTRATION:

Muller, Sabina, Supervisor of Curriculum and Instruction
 Bowman, Sarah, Supervisor of Academic Achievement
 Keeler, Debra, Supervisor of Special Services
 Fala, Fred, Supervisor of Buildings and Grounds
 Hewitt, Kelly, Supervisor of Transportation

CENTRAL OFFICE

Leipert, Joseph, Technology Assistant
 Hooyman, Richard, Technology Assistant
 Sturm, Joann, Technology Assistant
 Jacob, Patricia, Secretary to the Superintendent
 Downie, Leigh, Secretary to the Office of Curriculum & Instruction
 Conley, Christine, Purchasing Agent/Assistant Board Secretary
 Ryan, Patricia, Payroll Clerk

TEACHERS

Ackroyd, Jennifer	Bryan, Jessica	Donahue, Glenn
Ackroyd, Robert	Bur, Barbara	Donohue, Jessica
Bada, Annmarie	Bur, David	Eckel, Cari
Baldwin, Molly	Calverly, Pamela Rose	Flannelly, Sandra
Barcas, Bonnie	Camillo, Jennifer	Franklin, Justine
Baxter, Janet	Cardaci, Amanda	Gannon, Alyssa
Blomkvest, Carrin	Cobleigh, Ashley	Gantz, Doreen
Boyle, Sheryl	Coombs, Kevin	Garagozzo, Heather
Brannan, Megan	Cucci-Smith, Jill	Georgio-Blum, Jennifer
Brasch, Danielle	D'Aleo, Catie	Gianakopoulos, Eileen
Breuss, Jessica	Danze, Matthew	Giesel, Tara
Bridgemen, Joseph	DeShields, Beth	Golden, Holly
Brion, Lori	Desmond, Margaret	Gowen, Virginia

Grace, Frances
Grenaro, Christina
Griffin, Gerald
Hansberry, Diana
Harron, Keri
Hart, Barbara
Hawthorne, Carol
Hickman, Mary
Hickok, Sharon
Hinker, Dawn
Holden, Anissa
Hotaling, Stacy
James, Krista
Isenhardt, Christina
Johnson, Rebecca
Johnson, Gena
Kelly, Dana
Kelly, Jeffrey
Kelly, Kristine
Kennedy, Heather
LaVancher, Heather
Levin, Pamela
Lindsay, Janeen
Lloyd, Erine
LoMonaco, Melissa
Long, Laurie
Lunde, Christina
Magnavita, Lauren
Mahler, Chrystie

Martino, Diane
Mastalski, Carolanne
Matteucci, Sharon
McDevitt, Patricia
Mestre, Jane
Milstead, Douglas
Morales, Carlos
Morris, Madeleine
Morris, Teresa
Nuscis, Amanda
Oleksiak-Hall, Eileen
O'Neill, Erica
O'Shea, Allyson
O'Shea, Patricia
Osmundsen, Kimberly
Osmundsen, Samantha
Pacevich, Greta
Paras, Alison
Parkinson, Nicole
Peterson, Courtney
Prendergast, Melissa
Reidenbach, Matthew
Ridgway, Kymberly
Risley, Krista
Rivers, Shannon
Robinson, Heather
Robinson, Jeffrey
Rosenberg, Cynthia
Roth, Heather

Rutherford, Tracy
Salerno, Stacey
Sangillo, Julia
Scheff, Leanne
Sekela, Heather
Sheets, Miken
Shillingford, Lila
Skerry, Anne Marie
Slaney, Crystal
Smeltzer, Susan
Smith, Karen
Spriggs, Sharon
Sweeten, Janet
Sweeney, Diana
Temple, Susan
Tester, Darlene
Thompson, Anna
Tostevin, Annika
Tsosie, Robin
Vance, Teresa
Voumard, Genee
Voumard, Rachelle
Walmsley, Kimberly
Weeks, Sydney
West, Erin
Wilson, Brian
Wuerker-Reed, Mary Ellen
Yarwarsky, Sharon
Young, Greg

SECRETARIES

Bailey, Joanne
Booth, Mary
Cardaci, Linda
Cone, Patricia
Coover, Teresa
Einhaus, Theresa

Falck, Debra
Hunke, Christine
Jacob, Debra
Menzano, Jessica
Paluch, Carla
Roussos, Eileen

CLERKS

Barger, Marguerite
Douglass, Debra

Donna Gentek

CUSTODIANS

Champion, John
Donati, Bridgit
Lloyd, James
Lowe, Richard

Paget, Mark
Sovani, Joseph
Watson, Nancy
Williamson, Donna

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O'Shea, Gary

Witkowski, Christina

INSTRUCTIONAL AIDES

Beason, Regina

Smith, Kim

Fisher, Erin

Warner, Kathy

Gittings, Donna

Young, Stacy

Moorby, Karen

FOOD SERVICE WORKERS

Brooks, Kathleen

Horn, Susan

Halbruner, Christine

Mellina, Alison

Hoff, Maria

SECURITY

Boyle, Kevin

Hedum, Mel

DAY CARE DIRECTOR

Basco, Shannon

BEHAVIORAL MANAGEMENT

Herman, John

BUS DRIVERS

Abrams, Lana

Rementer, Cristina

Bingham, Maureen

10. On the recommendation of the Superintendent, that notice of continuation of employment for the 2019-20 school year, be issued to the following personnel **obtaining tenure**, as listed below:

ADMINISTRATOR

Shivers, Christopher

Cathcart, Van, Principal

DATE HIRED:

9/00

7/15

TEACHERS:

Davis, Lindsay

9/15

Johnston, Amber

9/15

King, Sarah

9/15

Nelson, Hannah

9/15

Adams, Emily

10/15

Roach, Krystalynne

11/15

Barger, Brittany

12/15

Harris, Jillian

12/15

CLERKS

Susan Nelson

9/15

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Diane Wunder

9/15

- 11.** On the recommendation of the Superintendent, that notice of continuation of employment for the 2019-20 school year, be issued to the following **non-tenured** personnel, as listed below:

ADMINISTRATORS

DATE HIRED:

King, John, Principal	7/16
Hickok, Darrin, Supervisor of School Security	9/16
Hansen, John, Business Administrator	1/17
Himstedt, Kurt, Supervisor of Food Service	7/17

TEACHERS

Pierce, Amanda	9/16
Ambacher, Ann Marissa	9/16
Davenport, Victoria	9/16
Rechner, Danielle	9/16
Schlitzer, Sara	9/16
Keeler, Michelle	9/16
Yerk, Bryce	9/16
Furey, Christine	1/17
Caplan, Jordan	9/17
Farreny, Gina	9/17
McGarrity, Kimberly	9/17
Melo, Jenna	9/17
Milder, Samantha	9/17
Morey, Michael	9/17
Munsick, Jesse	9/17
Pruitt, Deborah	9/17
Alvarez, Sharron	10/17
Abrams, Stephanie {corrected}	9/18
Castellucci, Kimberly	9/18
Chism, Kasey	9/18
Dillon, Amanda	9/18
Grimes, Jamie	9/18
Hughes, Tammy	9/18
Kelly, Erin	9/18
Kolojeski, Megan	9/18
Mann, Meaghan	9/18
McLaughlin, Joanne	9/18
Merrill, Casey	9/18
Viscomi, Elena	9/18
Bonino, Tammy	1/19

CLERKS/SECRETARIES

Brooks, Kimberly	9/16
Geiger, Donna	12/16
Lahn, Donna	8/17

CUSTODIANS

Freese, Kathryn	11/16
Morales, Andrew	1/17
Hunter, Dean	5/17
Sherel, Linda	5/17
Gioulis, Hannah	7/17
Muller, Warner	7/17
Cooper, Robert	7/18

BUS DRIVERS

Proud, Edward	9/16
Lafferty, Tanner	9/17
Layton, Sherry	9/17

BUS MECHANIC & ASST. P/T BUS MECHANIC

Kapp, Kevin	10/16
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SECURITY

Flitcroft, Albert	9/16
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FOOD SERVICE WORKER

Abrams, LaTrice	9/16
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H. Harassment, Intimidation & Bullying:

1. The Board affirms the actions taken by the Superintendent and the School Safety Teams, for H.I.B. Sandman #2 - (5819) 2018-19, H.I.B. Sandman #3 – (5983) 2018-19 and H.I.B. Maud Abrams #2 – (5837) 2018-19. (Backup H-1)

L. Legislative and Internal Policies:

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the second reading for the following revisions to existing or new Policies and Regulations: (Backup L-1)

NUMBER	TYPE	TITLE
8461	Policy & Regulation	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the first reading for the following revisions to existing or new Policies and Regulations: (Backup L-2)

NUMBER	TYPE	TITLE
5756	Policy & Regulation	Transgender Students

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- 3. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the submission of the proposed Comprehensive Equity Plan (CEP) and Statement of Assurances. (Backup L-3)

E. Education:

- 1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following placement for the 2018-2019 school year: (Backup E-1)

Case #4733 – Nine year old, 3rd grade general education student who was placed on home instruction, at the request of her physician.

MOTION: P-1 to P-11/H-1/L-1 to L-3/E-1

Motion: Vile Second: McKenna

Voting Yes:

- Monica DiVito
- Stephen Lewis
- Michael Mader
- Joseph McKenna
- Joseph Thomas
- Charles Utsch
- Jonathan Vile
- Patricia Smith, Vice President – Abstain 9 and 11
- Gary Douglass, President – Abstain 9 and 11

F. Finance and Insurance:

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.

Regular Business:

- 1. On the recommendation of the School Business Administrator, pursuant to PL 2015, Chapter 47, the Lower Township Board of Education intends to renew, award, or permit to expire, the following Contracts previously awarded by the Board of Education. These Contracts are, have been, and will continue to be, in full compliance with all State and Federal Statutes and Regulations; in particular: New Jersey Title 18A:18. Et seq. NJAC Chapter 23, and Federal Regulations 2CFR Part 200.317 et. Seq. (Backup F-1)
- 2. On the recommendation of the School Business Administrator, that the Lower Township Board of Education amends the 2018-2019 ESSA Grant as follows: (Backup F-2)

<u>Title 1A</u>		<u>Amendment</u>	<u>Revised</u>
100-600 Supplies	\$ 9,002	\$2,890	\$ 11,892
200-600 Supplies	<u>\$ 14,491</u>	<\$2,890>	<u>\$ 11,601</u>
	\$521,640		\$521,640

Title 11A

200-100 Salaries	\$47,509	<\$5,000>	\$42,509
200-200 Benefits	\$ 3,634	<\$ 382>	\$ 3,252
200-500	<u>\$11,147</u>	<u>\$5,382</u>	<u>\$16,529</u>
	\$83,041		\$83,041

3. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Supervisor of School Security, School Security Officers (as listed below) and Substitute School Security Officers, to carry firearms while on duty on school grounds, in accordance with N.J. Statue and Code:

Darrin Hickok – Supervisor of School Security
 John Herman – School Security Officer/Behavior Management Specialist - Sandman School
 Kevin Boyle – School Security Officer – Memorial School
 Albert Flitcroft – School Security Officer – Mitnick School/Sandman School
 Marlin Hedum – School Security Officer – Mitnick School

4. **TABLED** On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as Professional Services Contracts, for the fiscal year July 1, 2019 through June 30, 2020, as listed: (Backup F-4)

- a. **Auditors** – Inverso & Stewart, LLC – Awarded on a Fair and Open Process.
- b. **Solicitor** – John B. Comegno (Comegno Law Group, P.C.) – Awarded on a Fair and Open Process.
- c. **Behavior Therapy Specialist** – Brett Dinovi & Associates, LLC & Interactive Kids – Awarded on a Fair and Open Process.
- d. **Bond Counsel** – McManimon, Scotland & Bauman, LLC – Awarded on a Fair and Open Process.
- e. **Nursing Services** – Preferred Home Health Care & Nursing Services & Bayada Home Health Care, Inc. – Awarded on a Fair and Open Process.
- f. **Medical Inspector** – Atlanticare – Awarded on a Fair and Open Process.
- g. **OT** – Kim Vona – Awarded on a Fair and Open Process.

MOTION: To Table F-4

Motion: Smith Second: Douglass

Voting Yes:

Monica DiVito
 Stephen Lewis
 Michael Mader
 Joseph McKenna
 Joseph Thomas
 Charles Utsch
 Jonathan Vile
 Patricia Smith, Vice President
 Gary Douglass, President

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5. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as an Extraordinary and unspecified Service (EUS) for the fiscal year July 1, 2019 through June 30, 2020, and execute any contracts between the Lower Township Board of Education and the Joint Insurance Fund as listed: (Backup F-5)

Risk Management Consultant (RMC)/Liability Insurance Broker – {JIF} Marsh & McLennan – Awarded on a Fair and Open Process.

6. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approves a Contract between Lower Township Board of Education and Paul's Commodity Hauling, Inc. for the 2019-2020 school year, for hauling State Commodities from Safeway Cold Storage. (Backup F-6)
7. On the recommendation of the Superintendent and the School Business Administrator, that the Lower Township Board of Education approve a reduction of force, pursuant to N.J.S.A. 18A:29-9, for the 2019-2020 school year. The reason for this reduction in force is because of, among other reasons, economy and the continuation/funding of the 2019-2020 PEEA Grant which established a full day Pre-K program, whereby the students served by the 3VP Program can be enrolled in the full day Pre-K program.
8. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the School Business Administrator to execute the required changes to the 403(B) document and add National Life Group as a 403(B) provider. (Backup F-8)
9. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the Superintendent and School Business Administrator to transfer ownership of a portion of Block 753.01, Lot 4.01, to the County of Cape May for use in the County Road System. (Backup F-9)
10. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the School Business Administrator to release a purchase order to the Middletown Board of Education for the tuition costs of student #16716, who has been placed at New Road School of Ocean County, per tuition costs set by N.J. State Department of Education. (Backup F-10)
11. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the School Business Administrator to buy out the lease on the IT Trailer acquired from William Scotsman. (Backup F-11)
12. On the recommendation of the School Business Administrator, that the Lower Township Board of Education adopt the 2019-2020 Board of Education Meeting dates. (Backup F-12)
13. On the recommendation of the School Business Administrator/Board Secretary, that the Lower Township Board of Education authorizes the School Business Administrator/Board Secretary to acquire the IT vehicle and Heavy Duty 4WD Pickup as previously approved under the bid threshold. (Backup F-13)

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MOTION: Finance F-1 to F-3 and F-5 to F-13

Motion: Vile Second: Smith

Voting Yes:

Monica DiVito
Stephen Lewis
Michael Mader
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Patricia Smith, Vice President
Gary Douglass, President

4} OLD/NEW BUSINESS:

Pat Smith - Reviewed LTES Strategic Planning Update, next session June 4, 2019

5} OPEN MEETING TO THE PUBLIC: (*public comment rules as read above apply*):

6} EXECUTIVE SESSION: None

7} Good of the Order:

A} Next Board Meeting: Regular Meeting – June 25, 2019

B} Monthly Emergency Drill: 5/15/19 – Evacuation @ Mitnick

Fire Drills: 5/17/19 – Maud Abrams - 5/20/19 – Memorial/Sandman & Mitnick - TBD

8} ADJOURNMENT

MOTION TO ADJOURN THE MEETING

Motion: Vile Second: Thomas

Time: 7:35 p.m.

Voting Yes:

Monica DiVito
Stephen Lewis
Michael Mader
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile
Patricia Smith, Vice President
Gary Douglass, President

Respectfully submitted,


John J. Hansen
School Business Administrator/Board Secretary

WORK SESSION MINUTES – 5/28/2019

6:00 pm

Call to Order: Board President calls the meeting to order. Meeting was held in the all-purpose room.

Roll Call: Board Secretary calls the roll.

Roll Call – Board Members:

Gary Douglass, President
Patricia Smith, Vice President
Monica DiVito
Steve Lewis
Michael Mader
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Taylor Ruilova, Board Attorney

1) Close Session: See Authorizing Executive Session 5/28/2019

MOTION: McKenna Second: Vile

Time: 6:01 p.m.

All in Favor

School Business Administrator/Board Secretary Contract 2019-2020 #5548
Attorney-Client communication regarding non-renewals process and related issues
Employees #4417 #4238
Interim Principal-Memorial School-2019-2020
Superintendent Evaluation Process
Review of the 2019-2020 RX renewal
Status of Negotiations-LTEEA & LTBOE

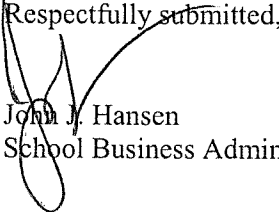
Motion to Adjourn and proceed to Regular Meeting:

MOTION: Vile Second: McKenna

Time: 7:00 p.m.

All in Favor

Respectfully submitted,


John J. Hansen
School Business Administrator/Board Secretary

**LOWER TOWNSHIP BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION-5/28/19**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that 8 issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 28, 2019 at 6:02 P.M, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____ ;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”

1

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” Review of the 2019-2020 RX renewal Status of Negotiations-LTEEA & LTBOE

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

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“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality: School Business Administrator/Board Secretary Contract 2019-2020 #5548
Interim Principal-Memorial School-2019-2020
Superintendent Evaluation Process-new procedure
Attorney-Client communication regarding non-renewals process and related issues

Employees #4417 #4238



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be 55 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

WORK SESSION MINUTES – 5/28/2019
EXECUTIVE SESSION
6:02 pm

Roll Call:

Roll Call – Board Members:

Gary Douglass, President
Patricia Smith, Vice President
Monica DiVito
Steve Lewis
Michael Mader
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Taylor Ruilova, Board Attorney

School Business Administrator/Board Secretary Contract 2019-2020 #5548 – Mr. Hansen was not present for SBA/BS Contract discussion. Mr. Samaniego reviewed Mr. Hansen's 19-20 contract.

Attorney-Client communication regarding non-renewals process and related issues – Mr. Ruilova reviewed Donaldson procedure in detail.

Employees #4417 #4238 – Mr. Samaniego provided updates on these employees.

Interim Principal-Memorial School-2019-2020 – Mr. Samaniego discussed the interim principal position. Mr. Douglass & Mrs. Smith were not present for discussion.

Superintendent Evaluation Process- Mrs. DiVito and Mr. Samaniego discussed the new procedure on Superintendent Evaluation Process.

Review of the 2019-2020 RX renewal – Mr. Hansen discussed the Rx renewal, and all conflicted were not present {Samaniego, Douglass, Smith, DiVito and Lewis}.

Status of Negotiations-LTEEA & LTBOE – Mr. Hansen discussed the contract negotiations, and all conflicted were not present {Samaniego, Douglass, Smith, DiVito and Lewis}.

Motion to Adjourn and proceed to Regular Meeting:

MOTION: Vile Second: McKenna

Time: 7:00 p.m.

All in Favor

Respectfully submitted,


John J. Hansen
School Business Administrator/Board Secretary