

**LOWER TOWNSHIP BOARD OF EDUCATION  
AGENDA  
WORK SESSION AND REGULAR MEETING  
MAY 22, 2024**

Call to Order:

**Work Session:** {Starts at 6:00 p.m.}

**Work Session Meeting:**

**Roll Call:**

Lindsey Selby  
Joseph Thomas  
Lauren Randle  
Jonathan Vile  
Lauren Cox  
Cynthia Baldacchini  
Patricia Smith  
Monica DiVito  
Gary Douglass

**Also in Attendance:**

Jeff Samaniego, Superintendent  
Patricia Ryan, Board Secretary  
Brett Gorman, Board Attorney

**Agenda Items:**

Board Discussion on Agenda Items

**Non-Agenda Items:**

Board Meeting Food

**EXECUTIVE SESSION:**

Personnel Matters:

**Transfers:** Employee Numbers: 5596, 5336, 4319, 4300, 5820, 4122, 4343, 5659, 4482, 5670, 4082, 4079, 4232, 5118, 5733, 4681, 4217, 4408

H.I.B. Maud Abrams #6 2023-2024

H.I.B. Maud Abrams #7 2023-2024

H.I.B. Sandman School #4 2023-2024

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion:**

All in Favor: \_\_\_\_\_

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**Motion to return to Regular Meeting:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**All In Favor:**

**Regular Meeting:** {Starts no earlier than 6:30 pm but no later than 7:15 pm}

**Roll Call:**

Lindsey Selby  
Joseph Thomas  
Lauren Randle  
Jonathan Vile  
Lauren Cox  
Cynthia Baldacchini  
Patricia Smith  
Monica DiVito  
Gary Douglass

**Also in Attendance:**

Jeff Samaniego, Superintendent  
Patricia Ryan, Board Secretary  
Brett Gorman, Board Attorney

**Salute to the Flag.**

**Statement:**

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

**District Mission Statement:**

“Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards.”

**Vision Statement:**

*Every Student, Every Day, Learning, Teaching, Exploring, Succeeding.*

**2022-2024 Board Goal:**

Establish a system with district leadership to ensure that board policies are consistently being implemented and enforced.

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**2024-2025 Board Goals:**

Support the district's effort to enhance student achievement, staff development, and parent engagement through policy and advocacy while maintaining the fiscal integrity of the budget.

**This meeting will be conducted in accordance with:**

District Policy: #0164 Conduct of Board Meetings

District Policy: #0167 Public Participation in Board Meetings

**1} REPORTS:**

**A}** Board President:

**B}** Superintendent:

**C}** Interim School Business Administrator:

**D}** Presentations: **LCMR Students - Chef 2 Schools**

**Culinary Arts Students:** Bernadette Erb, Michael Erb, Francis McGovern, Noella Oldham, Jade Kraus

**TV/Media Students:** Maya Nunez-Videographer/Editor/Jeffrey Flinchum-Videographer/Kylie Fulford-Field Trip Videographer/Domino D'Acqua-Field Trip Videographer

**E}** Committee Reports:

Building and Grounds Committee:

Curriculum Committee:

Finance Committee:

Negotiations Committee:

**F}** Board Comment:

**2} APPROVAL OF MINUTES:**

April 24, 2024

Regular Meeting & Executive Meeting

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion:**

**Vote:**

Lindsey Selby

Joseph Thomas

Lauren Randle

Jonathan Vile

Lauren Cox

Cynthia Baldacchini

Patricia Smith

Monica DiVito

Gary Douglass

**3} CONSENT AGENDA:**

**OPEN MEETING TO THE PUBLIC TO SPEAK ON CONSENT ITEMS ONLY:**

**PLEASE NOTE:** Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total. Prior to the roll call vote, any member of the board may ask for discussion on any of the items within the block. The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items without the block.

**R. Routine Matters**

**R-1 Approval of Financial Statements:**

Secretary's and custodian's reports for **April 30, 2024**, which are in agreement as certified by the Board Secretary, that no budgetary account has been over-expended, in violation of NJAC 6:20-2.12 (a), (d). To be supplied.

**R-2 Approval of Transfers: April 24, 2024 - May 22, 2024**{Backup R-2}

**R-3 Approval of Bill List: April 24, 2024 - May 22, 2024** {Backup R-3}

**R-4 Approval of Cafeteria Report: April 2024** {Backup R-4}

**R-5 Approval of Travel:** None.

**P. Personnel:**

**1.** On the recommendation of the Superintendent, that the following substitute be approved for remainder of the 2023-2024 school year, pending receipt of required documentation: (Backup P-1)

**SUBSTITUTES NEEDING MORE DOCUMENTATION**

**SUBSTITUTE TEACHER**

*Gregory Wingerter*

**SUBSTITUTE SCHOOL NURSE**

*Tiffany Nelson*

**SUBSTITUTE CLASSROOM AIDES**

*Gergory Wingerter, Stacy Petrovia, Jocelyn Shillingford*

**SUBSTITUTE DAY CARE AIDE**

*Gregory Wingerter*

**SUBSTITUTE BUS DRIVER**

*Andrew Axelsson*

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**SUBSTITUTE BUS AIDES**

*Gregory Wingerter, Andrew Axelsson, Stacy Petrovia*

**SUBSTITUTE CUSTODIAN/SUBSTITUTE CAFETERIA/SUBSTITUTE FOOD SERVICE**

*Gerald Hull*

**SUBSTITUTE SECRETARY**

*Jocelyn Shillingford*

- 2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Lana Abrams as Transportation Secretary, Step 8 of the LTEEA Secretaries Salary Guide, effective July 1, 2024. (Backup P-2)
- 3. On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Diane Martino, Kindergarten BSIP Teacher at the David C. Douglass Veterans Memorial School, effective July 1, 2024. (Backup P-3)
- 4. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the FMLA for the following employees:

<b><u>EMPLOYEE #</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
#5936,	Food Service	May 14, 2024 to May 31, 2024
#5975	Custodian	May 2, 2024 to June 20, 2024

- 5. On the recommendation of the Superintendent, that the Lower Township Board of Education approve to retract the request for FMLA for employee #4483 on the February 28, 2024 Board Agenda.
- 6. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the request for leave of absence (Non-FMLA) for Employee #5906, effective May 14, 2024 to June 14, 2024.
- 7. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following transfers effective September 1, 2024:

<b>Staff Name</b>	<b>Current Position</b>	<b>Transferred to</b>
Gina Farreny	3rd Gr. RC (Spec. Ed.)	6th Grade LLD (Spec. Ed.)
Sara Schiltzer	4th Gr. Reading Specialist/Intervention	3rd Gr. RC (Spec. Ed.)
Darlene Tester	1st Gr.	2nd Gr.

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Justine Franklin	5th. Gr.	5th/6th Gr. Intervention
Jeanne Cappelletti	6th Gr.	5th Gr.
Amanda Feliciano	1st/2nd Title I/BSIP	1st Gr. RC (Spec. Ed.)
Holly Golden	2nd Gr.	1st/2nd Title I/BSIP
Elena Viscomi	3rd. Gr.	4th Gr. Reading Specialist/Intervention
Dana Kelly	1st Gr.	2nd Gr.
Casey Heinicke	Preschool Co-Teacher	1st Gr.
Meaghan Brannan	Preschool Co-Teacher	Preschool Relief Teacher/Spec. Ed. Consultation
Jennifer Boyle	Preschool Co-Teacher	Preschool Relief Teacher/Spec. Ed. Consultation
Jessica Bryan	Preschool Co-Teacher	Preschool Relief Teacher
Jennifer Gorgio Blum	PIRS Coach	5th/6th Case Manager /School Psychologist (CST)
Maryanna Oberg	Preschool CPIS	5th/6th Guidance Counselor
Hannah Nelson	5th/6th Guidance	Preschool Guidance/CPIS @ Memorial
Margaret Desmond	Preschool Guidance@ Mitnick	Preschool Guidance/CPIS @ Mitnick
Dawn Hinker	5th/6th Case Manager/ LDTC @ Sandman	504 Case Manager / LDTC (CST)

8. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Karen Wadding of Alliance of Therapy Dogs (ATD) to provide volunteer visitation services with her three therapy dogs for the 2024-2025 school year and Julia Sangillo with her certified Therapy Dog, Daisy, to provide dog therapy at the David C. Douglass Veterans Memorial School for the 20234-2025 school year, on an as needed basis. (Backup P-8)
  
9. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Katie Cunha as Nurse’s Clerk at the Sandman Consolidated School, effective date to be determined, pending documentation. (Backup P-9)

10. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Teresa Guido, 4th Grade Teacher at the Maud Abrams School, for placement of MA on the LTEEA Teachers' Salary Guide, to reflect an increase of credits to her degree, effective June 1, 2024. (Backup P-10)

**H. Harassment, Intimidation & Bullying: None.**

**L. Legislative and Internal Policies:**

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the first reading for the following revisions to existing or new Policies and Regulations: (Backup L-1)

<b><u>NUMBER</u></b>	<b><u>TYPE</u></b>	<b><u>TITLE</u></b>
1140	Policy	Educational Equity Policies/Affirmative Action
1523	Policy	Comprehensive Equity Plan
1530	Policy	Equal Employment Opportunities
1530	Regulation	Equal Employment Opportunity Complaint Procedures
1550	Policy	Equal Employment/Anti-Discrimination Practices
2200	Regulation	Curriculum Content
2411	Policy	Guidance Counseling
3211	Policy	Code of Ethics
5570	Policy	Sportsmanship
5750	Policy	Equitable Educational Opportunity
3755	Policy	Equity in Educational Programs and Services
5841	Policy	Secret Societies
5842	Policy	Equal Access of Student Organizations
7610	Policy/Regulation	Vandalism
9323	Policy	Notification of Juvenile Offender Case Disposition
2423	Policy/Regulation	Bilingual Education
2431.1	Policy/Regulation	Prevention and Treatment of Sports-Related Concussions and Head Injuries

2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Facilities Use Form for the 6<sup>th</sup> Grade Stepping Up Ceremony at the Lower Cape May Regional High School PAC for June 11, 2024.

**E. Education:**

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the submittal of the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act. (Backup E-1)

**F. Finance and Insurance:**

1. On the recommendation of the Business Administrator, pursuant to PL 2015, Chapter 47, the Lower Township Board of Education intends to renew, award, or permit to expire the

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following Contracts previously awarded by the Board of Education. The Contracts are, have been, and will continue to be, in full compliance with all State and Federal Statutes and Regulations: in particular: New Jersey Title 18A:18, Et. Seq. NJAC Chapter 23, and Federal Regulations 2CFR Part 200.317 Et. Seq. (Backup F-1)

2. On the recommendation of the Superintendent, that the Lower Township Board of Education authorizes the submittal of the 2024-2025 Extraordinary Aide Application.
3. On the recommendation of the Business Administrator, that the Lower Township Board of Education approve the following, awarded as Professional Services Contracts, for the fiscal year July 1, 2024 through June 30, 2025, as listed.

**All Professional Contracts listed were Awarded on a Fair And Open Process**

- a. **Auditor** – Inverso & Stewart, LLC
  - b. **Solicitor** – Gorman, D’Anella, Morlok, LLC.
  - c. **Behavior Therapy Specialist** Brett Dinovi & Associates, LLC & Interactive Kids
  - d. **Bond Counsel**- Parker McCay, LLC
  - e. **Nursing Services** – Bayada Home Health Care, Inc.
  - f. **Medical Inspector** – AtlantiCare
  - g. **Occupational Therapy** – Stepping Stones Group
  - h. **Architect of Record** – Garrison Architects
  - i. **Employee Assistance Program** - Shore Counseling, LLC.
  - j. **Financial Advisor** – Phoenix Advisors, LLC
  - k. **Physical Therapy Services** – Kimberly Vona
  - l. **Pediatric Psychiatric Physician** – Shore Behavioral Healthcare – Dr. Momodu
4. On the recommendation of the Business Administrator, that the Lower Township Board of Education approve the acceptance of funds and submittal of the 2024 Wellness Grant Application for the Lower Township Elementary School District Wellness Program. (Backup F-4)
  5. On the recommendation of the Business Administrator, that the Lower Township Board of Education authorize Preschool Budget Transfers for the 2023-2024 SY. (Backup F-5)
  6. On the recommendation of the Business Administrator, that the Lower Township Board of Education approve a Contract between Lower Township Board of Education and Paul’s Commodity Hauling, Inc. for the 2024-2025 school year for hauling State Commodities from Safeway Cold Storage.
  7. On the recommendation of the Business Administrator, that the Lower Township Board of Education authorize an Inter-Local Agreement with Lower Cape May Regional School District for Food Service Director services for July 1, 2024 to June 30, 2027. (Backup F-7)



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- 8.** On the recommendation of the Superintendent, that the Lower Township Board of Education authorize the Business Administrator to sell five district owned school buses through GovDeals. (Backup F-8)

	<b><u>List Price</u></b>
Bus#1-VIN#4UZABRDU1FCFW9851 (2015)	\$50,000
Bus#2-VIN#4UZABRDU6FCGJ8011 (2015)	\$50,000
Bus#3-VIN#4UZABRDU4FCGJ8010 (2015)	\$50,000
Bus#3-VIN#4UZABRDU1HCHS9535 (2017)	\$60,000
Bus#4-VIN4UZABRDU9HCHM7007 (2017)	\$60,000

- 9.** On the recommendation of the Business Administrator, that the Lower Township Board of Education adopt the 2024-2025 Board of Education Meeting dates. (Backup F-9)

- 10.** On the recommendation of the Business Administrator, that the Lower Township Board of Education authorizes the cancellation of the following stale dated payroll and payroll agency checks:

<b><u>Payroll Check#</u></b>	<b><u>Amount</u></b>
44163	\$709.28
44267	\$ 55.20
<b><u>Agency Check#</u></b>	<b><u>Amount</u></b>
2594	\$39.62
2719	\$48.54

- 11.** On the recommendation of the Business Administrator, that the Lower Township Board of Education approve the amended tuition contract for student A.R. to Pinelands Learning Center with the addition of a 1:1 aide, effective 5/6/2024 (29 days at \$200 per diem), totaling \$5,800. (Backup F-11)
- 12.** On the recommendation of the Business Administrator, that the Lower Township Board of Education approve LPN Services Agreement with Cape May County Special Services School District for student T.H. effective April 12, 2024 through June 30, 2024, which includes 1:1 aide at \$6,346 per month and 1:1 bus aide at \$50.00 per diem (To/From). (Backup F-12)
- 13.** On the recommendation of the Business Administrator, that the Lower Township Board of Education approve the LTES Transportation Department to provide transportation for the Wetlands Institute for various local field trips in July and August for a flat-rate of \$500 per trip.
- 14.** On the recommendation of the Business Administrator, that the Lower Township Board of Education approve health and prescription benefits renewal through the Southern Coastal Regional Employee Benefits (health) and RX Alliance/PEBT for (prescription) effective July 1, 2024 through June 30, 2025. (Backup F-14)

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- 15. On the recommendation of the Business Administrator, that the Lower Township Board of Education approve dental renewal, through Delta Dental of NJ effective July 1, 2024 through June 30, 2025. (Backup F-15)
- 16. On the recommendation of the Business Administrator, that the Lower Township Board of Education approve the LTES Transportation Department to provide transportation for students from West Cape May School to Cape May City School (swim lessons) starting January 30, 2024 through June 4, 2024 for a flat-rate of \$100 per trip.
- 17. On the recommendation of the Business Administrator, that the Lower Township Board of Education approve the increase in the Daycare rates for the 2024-2025 school year.

**AM Only Daycare**

\$110.00 per month  
\$ 30.00 per week  
\$ 5.50 per day

**PM Only Daycare**

\$215.00 per month  
\$ 53.75 per week  
\$ 10.75 per day

**AM & PM Daycare**

\$325.00 per month  
\$ 81.25 per week  
\$ 16.25 per day

**MOTION ON CONSENT AGENDA ON ALL MOTIONS LISTED BELOW:**

**Routine Matters: R-1 to R-5**

**Personnel: P-1 to P-10**

**Harassment, Intimidation & Bullying: None.**

**Legislative and Internal Policies: L-1 & L-2**

**Education: E-1**

**Finance and Insurance: F-1 to F-17**

**Motion: \_\_\_\_\_ Second: \_\_\_\_\_**

**Discussion:**

**Vote:**

Lindsey Selby  
Joseph Thomas  
Lauren Randle  
Jonathan Vile  
Lauren Cox  
Cynthia Baldacchini  
Patricia Smith  
Monica DiVito  
Gary Douglass

**4} NON-CONSENT AGENDA:**

**A}** On the recommendation of the Superintendent, that the Lower Township Board of Education authorize the following resolution concerning employee #4155:

WHEREAS, it has been determined that employee #4155 has engaged in inappropriate conduct;

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WHEREAS, it has been determined that employee #4155’s inappropriate conduct provides a sufficient basis to withhold their employment and adjustment increment pursuant to N.J.S.A. 18A:29-14;

IT IS HEREBY RESOLVED, that upon the recommendation of the Superintendent, that employee #4155 employment and adjustment increment for the 2024-2025 school year shall be withheld; and

IT IS FURTHER RESOLVED that the Superintendent will provide employee #4155 with written notice of this action within ten (10) days pursuant to N.J.S.A. 18A:29-14.

This resolution will take effect immediately on this 22nd day of May, 2024.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion:**

**Vote:**

- Lindsey Selby
- Joseph Thomas
- Lauren Randle
- Jonathan Vile
- Lauren Cox
- Cynthia Baldacchini
- Patricia Smith
- Monica DiVito
- Gary Douglass

**5} OLD/NEW BUSINESS:**

**6} OPEN MEETING TO THE PUBLIC: (public comment rules as read above apply):**

**7} GOOD OF THE ORDER:**

**A} Next Board Meeting:** June 26, 2024

**B} Fire Drills:** 5/1/24 - Maud Abrams School; 5/14/24 - Mitnick School; TBD - Sandman School & Memorial School

**Emergency Drill:** TBD

**Bus Evacuation Drills:** 3/18/24 - Sandman School; 3/19/24 - Maud Abrams School; 3/20/24 - Mitnick School; 3/21/24 - Memorial School

**8} ADJOURNMENT:**

**MOTION TO ADJOURN THE MEETING**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion:**

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**All in favor:** \_\_\_\_\_

**Time:** \_\_\_\_\_

F.Y.I.

1. Enrollment
  2. Sandman School Reports
  3. Maud Abrams School Reports
  4. Mitnick School Reports
  5. Memorial School Reports
  6. Supervisor of Special Services Reports
  7. Supervisor of Buildings & Grounds Reports
  8. Supervisor of Transportation Reports
  9. Supervisor of Food Service Reports ,
  10. Supervisor of Curriculum & Instruction Report
  11. Supervisor of Academic Achievement Report
  12. Supervisor of Day Care Reports
- June Calendar

**LOWER TOWNSHIP BOARD OF EDUCATION  
RESOLUTION  
AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

**WHEREAS**, the Lower Township Board of Education has determined that 21 issues permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 24, 2023 at \_\_\_\_\_P.M. and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

**"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

**"(2) Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

**"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** H.I.B. Maud Abrams #6 2023-2024; H.I.B. Maud Abrams #7 2023-2024; H.I.B. Sandman School #4 2023-2024

**“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body”**

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**“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is Personnel matters

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**“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: \_\_\_\_\_

**“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”** Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality: Employee Numbers: 5596, 5336, 4319, 4300, 5820, 4122, 4343, 5659, 4482, 5670, 4082, 4079, 4232, 5118, 5733, 4681, 4217, 4408

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**“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

**WHEREAS,** the length of the Executive Session is estimated to be \_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

**BE IT FURTHER RESOLVED** that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.