WORK SESSION AGENDA - 5/28/2019

<u>6:00 pm</u>

Call to Order:	Board	President	calls	the	meeting	to	order.
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Roll Call: Board Secretary calls the roll.

Roll Call - Board Members:

Gary Douglass, President
Patricia Smith, Vice President
Monica DiVito
Steve Lewis
Michael Mader
Joseph McKenna
Joseph Thomas
Charles Utsch
Jonathan Vile

Also in Attendance:

Jeff Samaniego, Superintendent John Hansen, Board Secretary Taylor Ruilova, Board Attorney

- 1) Administration:
 - a) Mr. Samaniego:
 - b) Mr. Hansen:
- 2) New Business:
- 3) Close Session: See Authorizing Executive Session 5/28/2019 {if ample time does not exist, will be completed in Regular Meeting}

MOTION:	Second:	
School Business Adn	inistrator/Board Sec	cretary Contract 2019-2020 #5548
Interim Principal-Mei	norial School-2019-	2020
Attorney-Client comr	nunication regarding	g non-renewals process and related issues
Employees #4417 #4	238	, process and related issues
Review of the 2019-2	020 RX renewal	
Status of Negotiations	-LTEEA & LTBOE	
Superintendent Evalu		

4) Board Comment:

Work session concludes no later than 6:55 pm and proceeds to Regular Business Meeting

<u>Motion to Adjourr</u>	and proceed to Regular Meeting:
MOTION:	Second:

LOWER TOWNSHIP BOARD OF EDUCATION RESOLUTION <u>AUTHORIZING EXECUTIVE SESSION-5/28/19</u>

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that 8 issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 28. 2019 at P.M, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be

privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless

1	"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" Review of the 2019-2020 RX renewal Status of Negotiations-LTEEA & LTBOE
	"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is
	"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is
	"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."

6

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality: School Business Administrator/Board Secretary Contract 2019-2020 #5548

Interim Principal-Memorial School-2019-2020

Superintendent Evaluation Process-new procedure

Attorney-Client communication regarding non-renewals process and related issues Employees #4417 #4238

result in the impositio the suspension or loss a result of an act of on	of a public body occurring after a public hearing that n of a specific civil penalty upon the responding party of a license or permit belonging to the responding partission for which the responding party bears ture of the matter, described as specifically as possible wer confidentiality is
AS, the length of the Ex	cutive Session is estimated to be minutes after wall reconvene and proceed with business

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

LOWER TOWNSHIP BOARD OF EDUCATION AGENDA REGULAR MEETING MAY 28, 2019

Regular Meeting convened at 7:00 p.m. in the Carl T. Mitnick School, 905 Seashore Road, Cape May, NJ 08204.

Salute to the Flag.

Statement:

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

District Mission Statement:

Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards.

Vision Statement:

Every Student, Every Day Learning, Teaching, Exploring, Succeeding.

2018-2020 Board Goals:

"Engage and facilitate the district staff and community stakeholders in a strategic planning process with the intent of developing a long-term action plan focused on common goals."

2018-2019 Board Goals:

"Increase Board Member understanding of the Lower Township School District finances and broad base categories that make up the school budget, which will carry out the educational plan in a thorough and efficient manner."

2018-2020 District Goals:

"To decrease the percentage of Below Grade Level students in Reading by 10% annually over the next two years."

2018-2019 District Goals:

"To continue to foster effective communication and positive relationships with students, parents, staff and the community."

1) REPORTS:

- A) Board President:
- B) Superintendent: NJSBA Certifications
- C) School Business Administrator:
- D) Presentation: Mr. Darrin Hickok, Supervisor of School Security

PUBLIC COMMENT AGENDA ITEMS: Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total.

2) ROUTINE MATTERS

R-1 Approval of Minutes:

April 30, 2019 Work Session Regular Meeting Close Session

May 7, 2019 Special Meeting - Strategic Planning

R-2 Approval of Financial Statements:

Secretary's and custodian's reports for <u>April 30, 2019</u>, which are in agreement as certified by the Board Secretary, that no budgetary account has been over expended, in violation of NJAC 6:20-2.12 (a), (d).

R-3 Approval of Transfers: April 30, 2019 to May 28, 2019Backup R-3}
R-4 Approval of Bill List: April 30, 2019 to May 28, 2019Backup R-3}
April 30, 2019 to May 28, 2019Backup R-4}

R-5 Approval of Cafeteria Report: April, 2019{Backup R-5}

R-6 Approval of Travel: May 2019

MOTION ON ROUTINE MATTERS R-1 TO R-6

Motion:	Second:
Vote:	
Monica DiVito	
Stephen Lewis	
Michael Mader	
Joseph McKenna	
Joseph Thomas	
Charles Utsch	
Jonathan Vile	
Patricia Smith, Vice F	President
Gary Douglass, Presi	dent

3} SUGGESTED MOTIONS:

P. Personnel:

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.

- On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the resignation of Jane Barr, Preschool Teacher at the David C. Douglass Veterans Memorial School, effective June 30, 2019. (Backup P-1)
- 2. On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Diane Carson, BSIP Teacher at the Carl T. Mitnick School, effective July 1, 2019. (Backup P-2)
- On the recommendation of the Superintendent, that the Lower Township Board of Education approve a Maternity Leave of Absence for Lauren Magnavita, Self Contained Teacher at the Maud Abrams School, effective September 3, 2019 to December 16, 2019. (Backup P-3)
- 4. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Beverly Righter, as Preschool Nurse at the David C. Douglass Veterans Memorial School, effective September 1, 2019 (replacing Michelle Obst who retired), pending receipt of required documentation. (Backup P-4)
- On the recommendation of the Superintendent, that the Lower Township Board of Education approve Kiera Webb, as a Part-Time ESY Speech Teacher, effective July 9, 2019 to August 1, 2019, three days per week, pending receipt of required documentation. (Backup P-5)
- On the recommendation of the Superintendent, that the Lower Township Board of Education approve Bonnie Barcas, Special Education Teacher at the Maud Abrams School, for placement of BA+30 on the LTEEA Teachers' Salary Guide, to reflect an increase of credits to her degree, effective July 1, 2019. (Backup P-6)
- On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Medical Leave of Absence for Hannah Gioulis, Custodian at David C. Douglass Veterans Memorial School, effective May 20, 2019 to July 2, 2019. (Backup P-7)
- 8. On the recommendation of the Superintendent, that the Lower Township Board of Education authorize the submittal of the draft 2019-2020 Contract for the School Business Administrator be set to the Executive County Superintendent for review and approval. (Backup P-8)
- **9.** On the recommendation of the Superintendent, that notice of continuation of employment for the 2019-2020 school year, be issued to the following **tenured** personnel, as listed below:

ADMINISTRATION:

Muller, Sabina, Supervisor of Curriculum and Instruction Bowman, Sarah, Supervisor of Academic Achievement Keeler, Debra, Supervisor of Special Services Fala, Fred, Supervisor of Buildings and Grounds Hewitt, Kelly, Supervisor of Transportation

CENTRAL OFFICE

Leipert, Joseph, Technology Assistant
Hooyman, Richard, Technology Assistant
Sturm, Joann, Technology Assistant
Jacob, Patricia, Secretary to the Superintendent
Downie, Leigh, Secretary to the Office of Curriculum & Instruction
Conley, Christine, Purchasing Agent/Assistant Board Secretary
Ryan, Patricia, Payroll Clerk

TEACHERS

Abrams, Stephanie Ackroyd, Jennifer Ackroyd, Robert Bada, Annmarie Baldwin, Molly Barcas, Bonnie Baxter, Janet Blomkvest, Carrin Boyle, Sheryl Brannan, Megan Brasch, Danielle Breuss, Jessica Bridgemen, Joseph Brion, Lori Bryan, Jessica

Bur, David
Calverly, Pamela Rose
Camillo, Jennifer
Cardaci, Amanda
Cobleigh, Ashley
Coombs, Kevin
Cucci-Smith, Jill
D'Aleo, Catie
Danze, Matthew
DeShields, Beth

Bur, Barbara

Desmond, Margaret Donahue, Glenn Donohue, Jessica Eckel, Cari Flannelly, Sandra Franklin, Justine Gannon, Alyssa Gantz, Doreen Garagozzo, Heather Georgio-Blum, Jennifer

Gianakopoulos, Eileen
Giesel, Tara
Golden, Holly
Gowen, Virginia
Grace, Frances
Grenaro, Christina
Griffin, Gerald
Hansberry, Diana
Harron, Keri
Hart, Barbara
Hawthorne, Carol
Hickman, Mary
Hickok, Sharon
Hinker, Dawn
Holden, Anissa

Iames, Krista
Isenhart, Christina
Johnson, Rebecca
Johnson, Gena
Kelly, Dana
Kelly, Jeffrey

Hotaling, Stacy

Kelly, Kristine Kennedy, Heather LaVancher, Heather Levin, Pamela

Lindsay, Janeen Lloyd, Erine LoMonaco, Melissa Long, Laurie Lunde, Christina

Magnavita, Lauren Mahler, Chrystie Martino, Diane Mastalski, Carolanne Matteucci, Sharon McDevitt, Patricia Mestre, Jane Milstead, Douglas

Morales, Carlos Morris, Madeleine Morris, Teresa Nuscis, Amanda Oleksiak-Hall, Eileen O'Neill, Erica

O'Shea, Allyson O'Shea, Patricia Osmundsen, Kimberly Osmundsen, Samantha

Pacevich, Greta Paras, Alison Parkinson, Nicole
Peterson, Courtney
Prendergast, Melissa
Reidenbach, Matthew
Ridgway, Kymberly
Risley, Krista
Rivers, Shannon
Robinson, Heather
Robinson, Jeffrey
Rosenberg, Cynthia
Roth, Heather
Rutherford, Tracy
Salerno, Stacey
Sangillo, Julia

Scheff, Leanne Sekela, Heather Sheets, Miken Shillingford, Lila Skerry, Anne Marie Slaney, Crystal Smeltzer, Susan Smith, Karen Spriggs, Sharon Sweeten, Janet Sweeney, Diana Temple, Susan Tester, Darlene Thompson, Anna Tostevin, Annika
Tsosie, Robin
Vance, Teresa
Voumard, Genee
Voumard, Rachelle
Walmsley, Kimberly
Weeks, Sydney
West, Erin
Wilson, Brian

Wuerker-Reed, Mary Ellen Yarwarsky, Sharon

Young, Greg

SECRETARIES

Bailey, Joanne Booth, Mary Cardaci, Linda Cone, Patricia Coover, Teresa Einhaus, Theresa Falck, Debra
Hunke, Christine
Jacob, Debra
Menzano, Jessica
Paluch, Carla
Roussos, Eileen

CLERKS

Barger, Marguerite Douglass, Debra Donna Gentek

CUSTODIANS

Champion, John Donati, Bridgit Lloyd, James Lowe, Richard O'Shea, Gary Paget, Mark
Sovani, Joseph
Watson, Nancy
Williamson, Donna
Witkowski, Christina

INSTRUCTIONAL AIDES

Beason, Regina Fisher, Erin Gittings, Donna Moorby, Karen Smith, Kim Warner, Kathy Young, Stacy

FOOD SERVICE WORKERS

Brooks, Kathleen Halbruner, Christine Hoff, Maria Horn, Susan Mellina, Alison

SECURITY

Boyle, Kevin

Hedum, Mel

DAY CARE DIRECTOR

Basco, Shannon

BEHAVIORAL MANAGEMENT

Herman, John

BUS DRIVERS

Abrams, Lana Bingham, Maureen Rementer, Cristina

10. On the recommendation of the Superintendent, that notice of continuation of employment for the 2019-20 school year, be issued to the following personnel **obtaining tenure**, as listed below:

ADMINISTRATOR Shivers, Christopher Cathcart, Van, Principal	DATE HIRED: 9/00 7/15
TEACHERS:	DATE HIRED:
Davis, Lindsay	9/15
Johnston, Amber	9/15
King, Sarah	9/15
Nelson, Hannah	9/15
Adams, Emily	10/15
Roach, Krystalynne	11/15
Barger, Brittany	12/15
Harris, Jillian	12/15
CLERKS	
Susan Nelson	9/15
Diane Wunder	9/15

11. On the recommendation of the Superintendent, that notice of continuation of employment for the 2019-20 school year, be issued to the following **non-tenured** personnel, as listed below:

<u>ADMINISTRATORS</u>	<u>DATE HIRED:</u>
King, John, Principal	7/16
Hickok, Darrin, Supervisor of School Security	9/16
Hansen, John, Business Administrator	1/17
Himstedt, Kurt, Supervisor of Food Service	7/17
<u>TEACHERS</u>	
Pierce, Amanda	9/16
Ambacher, Ann Marissa	9/16
Davenport, Victoria	9/16

Rechner, Danielle	9/16
Schlitzer, Sara	9/16
Keeler, Michelle	9/16
Yerk, Bryce	9/16
Furey, Christine	1/17
Caplan, Jordan	9/17
Farreny, Gina	9/17
McGarrity, Kimberly	9/17
Melo, Jenna	9/17
Milder, Samantha	9/17
Morey, Michael	9/17
Munsick, Jesse	9/17
Pruitt, Deborah	9/17
Alvarez, Sharron	10/17
Castellucci, Kimberly	9/18
Chism, Kasey	9/18
Dillon, Amanda	9/18
Grimes, Jamie	9/18
Hughes, Tammy	9/18
Kelly, Erin	9/18
Kolojeski, Megan	9/18
Mann, Meaghan	9/18
McLaughlin, Joanne	9/18
Merrill, Casey	9/18
Viscomi, Elena	9/18
Bonino, Tammy	1/19
CLERKS/SECRETARIES	
Brooks, Kimberly	9/16
Geiger, Donna	12/16
Lahn, Donna	8/17
<u>CUSTODIANS</u>	
Freese, Kathryn	11/16
Morales, Andrew	1/17
Hunter, Dean	5/17
Sherel, Linda	5/17
Gioulis, Hannah	7/17
Muller, Warner	7/17
Cooper, Robert	7/18
BUS DRIVERS	
Proud, Edward	9/16
Lafferty, Tanner	9/17
Layton, Sherry	9/17
	•

BUS MECHANIC & ASST. P/T BUS MECHANIC Kapp, Kevin

10/16

SECURITY

Flitcroft, Albert 9/16

FOOD SERVICE WORKER

Abrams, LaTrice 9/16

H. Harassment, Intimidation & Bullying:

1. The Board affirms the actions taken by the Superintendent and the School Safety Teams, for H.I.B. Sandman #2 - (5819) 2018-19, H.I.B. Sandman #3 - (5983) 2018-19 and H.I.B. Maud Abrams #2 - (5837) 2018-19. (Backup H-1)

L. Legislative and Internal Policies:

On the recommendation of the Superintendent, that the Lower Township Board of Education approve the second reading for the following revisions to existing or new Policies and Regulations: (Backup L-1)

NUMBER	TYPE	TITLE
8461	Policy & Regulation	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

2. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the first reading for the following revisions to existing or new Policies and Regulations: (Backup L-2)

NUMBER	TYPE	TITLE
<i>5756</i>	Policy & Regulation	Transgender Students

On the recommendation of the Superintendent, that the Lower Township Board of Education approve the submission of the proposed Comprehensive Equity Plan (CEP) and Statement of Assurances. (Backup L-3)

E. Education:

On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following placement for the 2018-2019 school year: (Backup E-1)

Case #4733 – Nine year old, 3^{rd} grade general education student who was placed on home instruction, at the request of her physician.

<u>MOTION</u>	: P-1 to P	-11/H-1	/L-1	to L	3/E-	1
Motion:		Second	;			

5/28/2019	
Vote:	
Monica DiVito	
Stephen Lewis	
Michael Mader	
Joseph McKenna	
Joseph Thomas	
Charles Utsch	
Jonathan Vilo	

___Jonathan Vile ___Patricia Smith, Vice President

___Gary Douglass, President

F. Finance and Insurance:

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.

Regular Business:

- 1. On the recommendation of the School Business Administrator, pursuant to PL 2015, Chapter 47, the Lower Township Board of Education intends to renew, award, or permit to expire, the following Contracts previously awarded by the Board of Education. These Contracts are, have been, and will continue to be, in full compliance with all State and Federal Statutes and Regulations; in particular: New Jersey Title 18A:18. Et seq. NJAC Chapter 23, and Federal Regulations 2CFR Part 200.317 et. Seq. (Backup F-1)
- On the recommendation of the School Business Administrator, that the Lower Township Board of Education amends the 2018-2019 ESSA Grant as follows: (Backup F-2)

Title 1A 100-600 Supplies 200-600 Supplies	\$ 9,002 <u>\$ 14,491</u> \$521,640	<u>Amendment</u> \$2,890 <\$2,890>	Revised \$ 11,892 \$ 11,601 \$521,640
Title 11A 200-100 Salaries 200-200 Benefits 200-500	\$47,509 \$ 3,634 <u>\$11,147</u> \$83,041	<\$5,000> <\$ 382> _\$5,382	\$42,509 \$ 3,252 \$ <u>16,529</u> \$83,041

On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Supervisor of School Security, School Security Officers (as listed below) and Substitute School Security Officers, to carry firearms while on duty on school grounds, in accordance with N.J. Statue and Code:

Darrin Hickok – Supervisor of School Security

John Herman - School Security Officer/Behavior Management Specialist - Sandman School

Kevin Boyle – School Security Officer – Memorial School

Albert Flitcroft - School Security Officer - Mitnick School/Sandman School

Marlin Hedum - School Security Officer - Mitnick School

- 4. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as Professional Services Contracts, for the fiscal year July 1, 2019 through June 30, 2020, as listed: (Backup F-4)
 - a. Auditors Inverso & Stewart, LLC Awarded on a Fair and Open Process.
 - b. **Solicitor** John B. Comegno (Comegno Law Group, P.C.) <u>Awarded on a Fair and Open Process</u>.
 - c. **Behavior Therapy Specialist** Brett Dinovi & Associates, LLC & Interactive Kids Awarded on a Fair and Open Process.
 - d. **Bond Counsel** McManimon, Scotland & Bauman, LLC <u>Awarded on a Fair and Open Process.</u>
 - e. **Nursing Services** Preferred Home Health Care & Nursing Services & Bayada Home Health Care, Inc. <u>Awarded</u> on a Fair and Open Process.
 - f. Medical Inspector Atlanticare Awarded on a Fair and Open Process.
 - g. **OT** Kim Vona <u>Awarded on a Fair and Open Process</u>.
- On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as an Extraordinary and unspecified Service (EUS) for the fiscal year July 1, 2019 through June 30, 2020, and execute any contracts between the Lower Township Board of Education and the Joint Insurance Fund as listed: (Backup F-5)
 - **Risk Management Consultant (RMC)/Liability Insurance Broker** {JIF} Marsh & McLennan <u>Awarded on a Fair and Open Process</u>.
- On the recommendation of the School Business Administrator, that the Lower Township Board of Education approves a Contract between Lower Township Board of Education and Paul's Commodity Hauling, Inc. for the 2019-2020 school year, for hauling State Commodities from Safeway Cold Storage. (Backup F-6)
- 7. On the recommendation of the Superintendent and the School Business Administrator, that the Lower Township Board of Education approve a reduction of force, pursuant to N.J.S.A. 18A:29-9, for the 2019-2020 school year. The reason for this reduction in force is because of, among other reasons, economy and the continuation/funding of the 2019-2020 PEEA Grant which established a full day Pre-K program, whereby the students served by the 3VP Program can be enrolled in the full day Pre-K program.
- **8.** On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the School Business Administrator to execute the required changes to the 403(B) document and add National Life Group as a 403(B) provider. (Backup F-8)
- 9. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the Superintendent and School Business Administrator to transfer ownership of a portion of Block 753.01, Lot 4.01, to the County of Cape May for use in the County Road System. (Backup F-9)

MOTION: Finance F-1 to F-13

Discussion:

- On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the School Business Administrator to release a purchase order to the Middletown Board of Education for the tuition costs of student #16716, who has been placed at New Road School of Ocean County, per tuition costs set by N.J. State Department of Education. (Backup F-10)
- 11. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the School Business Administrator to buy out the lease on the IT Trailer acquired from William Scotsman. (Backup F-11)
- **12.** On the recommendation of the School Business Administrator, that the Lower Township Board of Education adopt the 2019-2020 Board of Education Meeting dates. (Backup F-12)
- 13. On the recommendation of the School Business Administrator/Board Secretary, that the Lower Township Board of Education authorizes the School Business Administrator/Board Secretary to acquire the IT vehicle and Heavy Duty 4WD Pickup as previously approved under the bid threshold. (Backup F-13)

Motion: _____ Second: ____ Vote: Monica DiVito Stephen Lewis Michael Mader Joseph McKenna __Joseph Thomas Charles Utsch Jonathan Vile Patricia Smith, Vice President ___Gary Douglass, President 4) OLD/NEW BUSINESS: LTES Strategic Planning Update-Patricia Smith 5) OPEN MEETING TO THE PUBLIC: (public comment rules as read above apply): **6**} EXECUTIVE SESSION: Motion: Second:

Vote:Monica DiVitoStephen LewisMichael MaderJoseph McKennaJoseph ThomasCharles UtschJonathan VilePatricia Smith, Vice PresidentGary Douglass, President			
7} Good of the Order: A} Next Board Meeting: Regular B} Monthly Emergency Drill: 5/1! Fire Drills: 5/17/19 – Maud A	· · · · · · · · · · · · · · · · · · ·		
8) ADJOURNMENT			
MOTION TO ADJOURN THE MEETING			
Motion: Second: Time:			
Vote:Monica DiVitoStephen LewisMichael MaderJoseph McKennaJoseph ThomasCharles UtschJonathan VilePatricia Smith, Vice PresidentGary Douglass, President			
F.Y.I.1. Enrollment Report2. Sandman School Reports	8. Supervisor or Transportation Reports9. Supervisor of Food Services Reports		

- 3. Maud Abrams School Reports4. Mitnick School Reports

- Memorial School Reports
 Supervisor of Special Services Report
 Supervisor of Buildings and Grounds Report
- 10. Board Secretary Report11. Supervisor of Curriculum & Instruction Report12. Supervisor of Academic Achievement Report
- 13. Day Care Report June Calendar