

**LOWER TOWNSHIP BOARD OF EDUCATION
AGENDA
WORK SESSION AND REGULAR MEETING
APRIL 27, 2026**

Call to Order:

Work Session:

Work Session Meeting:

Roll Call:

Cynthia Baldacchini
Lauren Cox
Monica DiVito
Ember Loefflad
James Morris
Lauren Randle
Lindsey Selby
Patricia Smith
Gary Douglass

Also in Attendance:

Van Cathcart, Superintendent
Katie Siciliano, Board Secretary
Brett Gorman, Board Attorney

Agenda Items:

Board Discussion on Agenda Items

Non-Agenda Items:

Summer Hours
26-27 Board Meeting Dates

Other Matters:

Motion to enter Executive Session

Motion:_____ **Second:**_____

All In Favor:_____

EXECUTIVE SESSION:

Personnel: Employee #5596; #5511

Full Time - #5897; #6179; #5736; #6204; #5959; #6108; #5694; #6025; #6066; #5976;
#4708; #4860; #4047; #5022

Daily Part Time - #5945; #5953; #5979; #5230; #6004; #6029; #6052; #6054; #6016;
#6037; #6110; #6039; #6098; #6086; #6145; #6151; #6165; #6167; #6195; #6199;
#6209; #6221; #6226; #5904; #5919; #5944; #5942; #6010; #6084; #6116; #5753;
#6168; #5899; #6167; #5785; #5494; #5891; #6081; #6091; #6170; #6207; #6205; #6213

Other Matters:

H.I.B. Sandman #7 2025-2026; H.I.B. Maud Abrams #4 2025-2026

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Motion to return to Regular Meeting:

Motion:_____ **Second:**_____

All In Favor:_____

Regular Meeting:

Roll Call:

Cynthia Baldacchini

Lauren Cox

Monica DiVito

Ember Loefflad

James Morris

Lauren Randle

Lindsey Selby

Patricia Smith

Gary Douglass

Also in Attendance:

Van Cathcart, Superintendent

Katie Siciliano, Board Secretary

Brett Gorman, Board Attorney

Salute to the Flag

Statement:

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was posted on the Lower Township Elementary Schools website, sent to the Cape May Star and Wave, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

District Mission Statement:

"Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards."

Vision Statement:

Every Student, Every Day, Learning, Teaching, Exploring, Succeeding.

2025-2026 District Goals:

1. The Lower Township Elementary School District will reduce chronic absenteeism across all four schools by a minimum of 3 percentage points by June 2026.
2. By June 2026, the district will complete the onboarding process with eduCLIMBER, with

April 27, 2026

full implementation beginning in the 2026–2027 school year.

2025-2026 Board Goals:

1. Develop an understanding of the proper implementation of Board SMART goals through the stages of adoption, progress monitoring and achievement.
2. Establish Board norms as well as protocols of the roles and responsibilities of the Board and the Superintendent as standards of behavior expected of all Board members in their interactions with each other, the Superintendent, district staff and the community.
3. Develop a comprehensive understanding of district assessments used to measure student achievement, resulting in a better understanding of data and to better equip the Board in supporting district educational priorities.

This meeting will be conducted in accordance with:

District Policy: #0164 Conduct of Board Meetings

District Policy: #0167 Public Participation in Board Meetings

Presentations:

Regular Business:

PUBLIC HEARING ON 2026-2027 SCHOOL BUDGET:

{Backup F-Budget}

FINAL Budget Adoption with all other resolutions re-adopted.

Adoption of the FINAL BUDGET, approved by the Executive County Superintendent.

WHEREAS, the Lower Township Board of Education adopted a tentative budget on March 25, 2026, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 15, 2026, and

WHEREAS, the tentative budget was advertised in the public notices section of the Lower Township Elementary Schools Website on April 17, 2026,

NOW, THEREFORE, BE IT RESOLVED that in consideration of the above, the Board of Education hereby adopts the following **FINAL Budget for 2026-2027 SY:**

	<u>Budget</u>	<u>Tax Levy</u>
General Fund	\$ 26,545,533	\$ 21,398,412
Special Revenue	\$ 5,353,683	\$ 0
Debt Service	\$ <u>1,480,980</u>	\$ <u>912,398</u>

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Total Base Budget

\$ 33,380,196

\$ 22,310,810

BE IT FURTHER RESOLVED, to acknowledge that the 2026-2027 school budget, as described, results in General Fund Tax Levy of **\$21,398,412**.

Travel and Related Expense Reimbursement 2026-2027

WHEREAS, the Lower Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Lower Township Board of Education established \$17,000 as the maximum travel amount for the current school year and has expended \$667 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$17,000 for the 2026-2027 school year.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED, that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, for \$150,000 for Security Door Replacement for several district external doors. The use of \$150,000 of capital reserve will allow the district to improve the facilities by replacing 20 year old exterior doors.

Maintenance Reserve Withdrawal

BE IT RESOLVED, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$175,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Motion: To open the Public Hearing on the 2026-2027 Lower Township Elementary School District Budget:

Motion:_____ **Second:**_____

Discussion:

All in Favor:_____

Presentation: Public Hearing Budget Presentation presented by Katie Siciliano, Board Secretary.

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Public Comment:

Board Comment:

Motion: To close the Public Hearing on the 2026-2027 Lower Township Elementary School District Budget:

Motion:_____ **Second:**_____

Discussion:

All in Favor:_____

Motion: To *adopt the budget* from the Public Hearing on the 2026-2027 Lower Township Elementary School District Budget.

Approval:

Motion:_____ **Second:**_____

Discussion:

Vote:

- Cynthia Baldacchini
- Lauren Cox
- Monica DiVito
- Ember Loefflad
- James Morris
- Lauren Randle
- Lindsey Selby
- Patricia Smith
- Gary Douglass

1} REPORTS:

- A}** Board President:
- B}** Superintendent:
- C}** School Business Administrator:
- D}** Presentations:
- E}** Committee Reports:
 - Finance & Facilities Committee
 - Personnel & Management Committee
 - Curriculum & Instruction Committee
- F}** Board Comment:

2} PUBLIC EXECUTIVE SESSION:

April 27, 2026

3} APPROVAL OF MINUTES:
March 25, 2026
Regular Meeting & Executive Meeting

Motion: _____ **Second:** _____

Discussion:

Vote:

Cynthia Baldacchini
Lauren Cox
Monica DiVito
Ember Loefflad
James Morris
Lauren Randle
Lindsey Selby
Patricia Smith
Gary Douglass

4} PERSONNEL:

1. On the recommendation of the Superintendent, that notice of continuation of employment for the 2026-2027 school year, be issued to the following tenured personnel, as listed below:

ADMINISTRATION:

Bowman, Sarah, Supervisor of Curriculum and Instruction
Granero, Christina, Supervisor of Academic Achievement
Gallagher, Christina, Supervisor of Custodians
Hickok, Darrin, Supervisor of School Security
Himstedt, Kurt, Supervisor of Food Services
Keeler, Debra, Supervisor of Special Services
King, John, Principal
O'Shea, Gary, Supervisor of Buildings and Grounds
Read, Lauren, Treasurer of School Monies
Shivers, Christopher, Principal

CENTRAL OFFICE:

Brooks, Kimberly, Attendance Officer/Power School Coordinator
Downie, Leigh, Accounts Payable Coordinator/Clerk
Jacob, Patricia, Secretary to the Superintendent
Leipert, Joseph, Technology Coordinator
Nelson, Susan, Payroll Coordinator/Clerk
Sterling, Kristin, Secretary to C&I/CST

TEACHERS

Abate, Jennifer
Abel, Veronica
Abrams, Stephanie
Ackroyd, Jennifer
Ackroyd, Robert
Bada, Annmarie
Baldwin, Molly
Barcas, Bonnie
Barger, Brittany
Baxter, Janet
Bennert, Krista
Bieber, Haley
Bonino, Tammy
Bostard, Danielle
Boyle, Jennifer
Boyle, Sheryl
Brannan, Megan
Breuss, Jessica
Bridgemen, Joseph
Brion, Lori
Bryan, Jessica
Bryce, Amber
Buckley, Danielle
Cappelletti, Jeanne
Carbonaro, Rachelle
Castellucci, Bethany
Cavanaugh, Justine
Reynolds, Emily
Cobleigh, Ashley
D'Aleo, Catherine
Davis, Lindsay
DeShields, Beth
Desmond, Margaret
Dillon, Amanda
Dowe, Lindsay
Drake, Pamela Rose
Eckel, Cari
Farreny, Gina
Feliciano, Amanda
Filachek, Joseph
Furey, Christine

Gannon, Alyssa
Gannon, Emily
Gianakopoulos, Eileen
Golden, Holly
Grace, Frances
Griffin, Gerald
Guido, Theresa
Hansen, Melissa
Harris, Jillian
Harron, Keri
Hawthorne, Carol
Hinker, Dawn
Hisky, Stephanie
Hoffman, Catherine
Hotaling, Stacy
Hughes, Tammy
Jaber, Kaitlyn
Johnson, Gena
Johnson, Rebecca
Keeler, Michelle
Kelly, Kimberly
Kelly, Dana
Kelly, Jeffrey
Kennedy, Heather
King, Sarah
Laing, Taylor
Lanzalotti, Heather
LaVancher, Heather
Lindsay, Janeen
Lloyd, Erine
LoMonaco, Melissa
Long, Laurie
Lunde, Christina
Magnavita, Lauren
Mahler, Chrystie
Mahon, Jessica
McGarrity, Kimberly
McLaughlin, Joanne
Melo, Jenna
Milder, Samantha
Mills, Julia

Morales, Carlos
Munsick, Jesse
Nash, Carrin
Nelson, Hannah
Nuscis, Amanda
Ojasoo, Melissa
O'Neill, Erica
Osmundsen, Kimberly
Osmundsen, Samantha
Pacevich, Greta
Paras, Alison
Parkinson, Nicole
Peterson, Courtney
Pierce, Amanda
Richartz, Jenna
Ridgway, Kymberly
Righter, Beverly
Rivers, Shannon
Roach, Krystalynne
Robinson, Heather
Robinson, Jeffrey
Rosenberg, Cynthia
Roth, Heather
Rutherford, Tracy
Salerno, Stacey
Sangillo, Julia
Schlitzer, Sara
Sekela, Heather
Sheets, Miken
Shillingford, Lila
Skerry, Anne Marie
Skill, Erin
Slaney, Crystal
Spriggs, Sharon
Swan, Lilly
Tester, Darlene
Thompson, Anna
Tostevin, Annika
Viscomi, Elena
Voumard, Genee
Weeks, Sydney

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Wilson, Brian

Wuerker, Mary Ellen

Yerk, Bryce

INSTRUCTIONAL AIDES

Beason, Regina
Smith, Kim

Young, Stacy

SECRETARIES

Berry, Lana
Bailey, Joanne
Booth, Mary
Cone, Patricia
Bobik, Christine

Einhaus, Theresa
Geiger, Donna
Hunke, Christine
Casella, Kristen
Carter, Patricia

CLERK

Barger, Marguerite

CUSTODIANS

Castillo, Renata
Cooper, Robert
Coulter, Diana
Donati, Bridget
Freese, Kathryn
Gioulis, Hannah
Griffith, Christopher

Hunter, Dean
Paget, Mark
Sheral, Linda
Williamson, Donna

CUSTODIANS/MAINTENANCE 1 & 2

Lloyd, James
Muller, Warner

Morales, Andrew

FOOD SERVICE WORKERS

Mellina, Alison
Corbett, Patrick

Delano, Brittany
Keenan, Darlene

SECURITY

Boyle, Kevin
Flitcroft, Albert

Hedum, Mel
Winter, Christopher

BUS DRIVERS

Lafferty, Anna
Layton, Sherry

Proud, Edward
Wenger, Ronald

BUS MECHANIC

Kevin Kapp

Motion: _____ **Second:** _____

Discussion:

Vote:

- Cynthia Baldacchini
- Lauren Cox
- Monica DiVito
- Ember Loefflad
- James Morris
- Lauren Randle
- Lindsey Selby
- Patricia Smith
- Gary Douglass

2. On the recommendation of the Superintendent, that notice of continuation of employment for the 2026-2027 school year, be issued to the following personnel **obtaining tenure**, as listed below:

TEACHERS

McIntyre, Stephen	9/22
DeFelice, Natalie	9/22
Oberg, Maryanna	9/22
Snyder, Stephanie	9/22
Borchardt, Lisa	10/22
Emery, Rebecca	10/22

CUSTODIANS

Ridgway, Thomas	9/23
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Motion: _____ **Second:** _____

Discussion:

Vote:

- Cynthia Baldacchini
- Lauren Cox
- Monica DiVito
- Ember Loefflad
- James Morris
- Lauren Randle
- Lindsey Selby
- Patricia Smith
- Gary Douglass

3. On the recommendation of the Superintendent, that notice of continuation of employment for the 2026-2027 school year, be issued to the following **non-tenured** personnel, as listed below:

ADMINISTRATORS:

Howgate, Rachel, Principal	8/23
Feltwell, Shannon, Supervisor of Transportation	3/24
O'Shea, Allyson, Principal	7/25
Mastalski, Carolann, Supervisor of Early Childhood	9/25
Milstead, Douglas, Assistant Principal	9/25
Moore, Desiree, Daycare Coordinator	6/25
Siciliano, Katie, School Business Administrator/Board Sec.	11/25

CENTRAL OFFICE:

Conley, Aiden, Technology Assistant	4/25
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TEACHERS:

Romaine, Mia	1/23
Lihou, Alexandra	9/23
Brooks, Nicole	9/23
Damiana, Sara	9/23
Gerry, Shawn	9/23
Distaulo, Natalie	9/24
Strauss, Brooke	9/24
Walker, Margaret	9/24
Reese, Sarah	9/25
Delconte-Pfetscher, Vienna	9/25
Christiansen, Hanna	9/25
DeCamillo, Riley	9/25
Colville, Kristyn	9/25
Karch, Emma	9/25

SECRETARIES:

Holden, Sharon	8/23
Magargal, Laurie	7/25

CUSTODIANS

Gallagher, Aimee	2/24
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CUSTODIANS/MAINTENANCE 1 & 2

Hilbert, Stephen	3/25
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BUS DRIVERS

Bosell, Marina	3/24
Allay, Catherine	9/24
Mantzaris, Nicholas	9/24
Gallagher, Rebecca	9/25
Pasternak, Jack	10/25

SCHOOL SECURITY

3/25

Flanagan, John

Motion: _____ **Second:** _____

Discussion:

Vote:

- Cynthia Baldacchini
- Lauren Cox
- Monica DiVito
- Ember Loefflad
- James Morris
- Lauren Randle
- Lindsey Selby
- Patricia Smith
- Gary Douglass

- 4. On the recommendation of the Superintendent, that the notice of continuation of employment for the 2026-2027 school year, be issued to the following **part-time** school personnel, as listed below:

60 CREDIT PART TIME CLASSROOM AIDES:

- | | |
|--------------------|------------------|
| Devine, Allison | O'Mara, Samantha |
| Gittle, Amber | Schultz, Melissa |
| Lawley, Rian | Robbins, Morgan |
| Lybarger, Lorianne | Spirito, Colleen |
| Bortner, Peyton | Weinberg, Ashley |
| Donia, Catherine | Mogylei, Olena |
| | Morrow, Rebecca |

PART TIME PARAPROFESSIONALS

- | | |
|--------------------|------------------------|
| Bada, Stephanie | Pyffer, Samantha |
| Barfield, Erica | Sevilla-Small, Shiella |
| Bilios, Foteini | Sluk, Courtney |
| Lewis, Deborah | Solter, Eileen |
| Cooper, Donna | Surran, Jordan |
| Degrandis, Lyndi | Szczur, Kaitlyn |
| Foti, Lauren | Torres, Pamela |
| Gain, Hailey | Martin, Samantha |
| Henry, Pamela | Vanaman, Chelsea |
| Hill, Kelsie | Vassar, Maria |
| Kane, Krista | Weinert, Victoria |
| Laffitte, Nicole | Wilson, Ashley |
| Leszczynski, Kelly | Wilson-Renna, Jill |
| Mazzafro, Joan | Young, Denielle |

Olsen, Kaitlyn
Place, Lauren

PART TIME CLASSROOM AIDES

Bryan, Kaitlyn
Bryant, Lisa
Drake, Clarissa
Cardaci, Kristen
Gray, Megan
Haibach, April
Jeffries, Sarah
Montgomery, Erica

Mercado, Amizadai
Murray, Danielle
Peck, Jeannette
Stolz, Erin
Venuto, Michele
Verbitski, Maureen

PART TIME BUS DRIVERS

Axelsson, Andrew
Byrd, John
Kelly, David
McCullen, Taylor

Miller, Ed
Rodriguez, Dan
Titerence, Christian
Knapp, Brandee

PART TIME BUS AIDES

Albert, Janet
Bakley, Kathy
Danielson, Nancy
Graham, Rosemary
Taylor, Christina
Torres, Cindy
Franco, Donna
Hober, Anita

Johnson, Stephanie
Kersch, Maureen
Mendo, Buffymarie
DelRio, Megan
Tolchin, Terry
West, Jamie
Stone, Rachel

PART TIME DAY CARE WORKERS

Beane-Fox, Pamela
Conley, Sharon
Douglass, Geraldine
Christman, Hanna
Hatala, Kathleen
Jasinski, Amanda
Musgrove, Amber
Nordaby, Amber

Murray, Irena
Ongos, Joshua
Schreiner, Rosemary
Fox, William
Tamillo, Maryann
Watson, Samantha
Laub, Amy
Donnelly, Shannon

PART TIME FOOD SERVICE

Abdemajid, Amina
Beckwold, Ellen

Bowen, Maggie
Lawrence, Tammy
Muller, KelliAnne

Magill, Chelsea
Fofana, Mariame
Horan, Jaime

Leonardis, Anthony
Perry, Donna

PART TIME CAFETERIA AIDES

Byrne, Elizabeth

Tamillo, Maryann

PART TIME VOLUNTEER COORDINATOR

Cardillo, Lisa

Motion: _____ **Second:** _____

Discussion:

Vote:

Cynthia Baldacchini
Lauren Cox
Monica DiVito
Ember Loefflad
James Morris
Lauren Randle
Lindsey Selby
Patricia Smith
Gary Douglass

5} CONSENT AGENDA:

OPEN MEETING TO THE PUBLIC TO SPEAK ON CONSENT ITEMS ONLY:

PLEASE NOTE: *Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total. Prior to the roll call vote, any member of the board may ask for discussion on any of the items within the block.*

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items without the block.

R. Routine Matters

R-1 Approval of Financial Statements: Secretary's and custodian's reports for **March 2026**, which are in agreement as certified by the Board Secretary, that no budgetary account has been over-expended, in violation of NJAC 6:20-2.12 (a), (d).

R-2 Approval of Transfers: March 25, 2026 - April 27, 2026 {Backup R-2}

R-3 Approval of Bill List: March 25, 2026 - April 27, 2026 {Backup R-3}

R-4 Approval of Cafeteria Report: April 2026 {Backup R-4}

R-5 Approval of Travel: March 2026 {Backup R-5}

P. Personnel:

1. On the recommendation of the Superintendent, that the Lower Township Board of Education accept the resignation of Kaitlynn Robinson, Paraprofessional at the David C. Douglass Veterans Memorial School, effective April 21, 2026. (Backup P-1)
2. On the recommendation of the Superintendent, that the Lower Township Board of Education accept the resignation of Marlee Grecco, Classroom Aide at Maud Abrams School, effective April 3, 2026. (Backup P-2)
3. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Kemalynn Giles as Temporary 1st Grade Teacher at the Carl T. Mitnick School at the rate of \$175.00 per diem, effective April 17, 2026 to May 18, 2026. (Backup P-3)
4. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Rian Lawley as Temporary 2nd Grade Teacher at the Carl T. Mitnick School at the rate of \$269.85 per diem, effective April 20, 2026 to June 18, 2026. (Backup P-4)
5. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Non-FMLA for Employee #5511, effective April 27, 2026 to August 31, 2026.
6. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the retirement of John M. King, Principal at Maud Abrams School, effective September 1, 2026. (Backup P-6)

H. Harassment, Intimidation & Bullying:

1. The Board affirms the actions taken by the Superintendent and the School Safety Teams, for H.I.B. Sandman #5 2025-2026 and H.I.B. Sandman #6 2025-2026. (Backup H-1)

L. Legislative and Internal Policies:

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Addendum to Board Policy #8600-Transportation. (Backup L-1)

E. Education:

1. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following out of district placement: (Backup E-1)

Case #5142-A: PreK student to Cape May County Special Services School District for 2025-2026 school year.

F. Finance and Insurance:

1. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve amendments to the Title IIA and Title III for FY26.
2. On the recommendation of the School Business Administrator, that the Lower

Township Board of Education, authorizes the submittal and approval of the 2026 Wellness Grant-Coastal Health Insurance Fund for \$11,340. (Backup F-2)

3. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the application for the NJ Building Responsive Instruction through Data-Guided Evaluation (BRIDGE) Cohort 2 Grant for \$71,183.00.
4. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the application for the NJ Funding for Optimal Comprehensive Universal Screeners (FOCUS 1) Grant for \$5,000.00.
5. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Temporary Construction Easement Agreement between Lower Township Elementary Schools and the County of Cape May for the Seashore Road (CR626) Resurfacing Improvements Project, Phase 3 from Tabernacle Road (CR647) to N.J. Route 9 (Sandman Boulevard). (Backup F-5)
6. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Roadway Easement Agreement between Lower Township Elementary Schools and the County of Cape May for the Seashore Road (CR626) Resurfacing Improvements Project, Phase 3 from Tabernacle Road (CR647) to N.J. Route 9 (Sandman Boulevard). (Backup F-6)
7. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve an agreement to transport Lower Township Elementary School students to Cape May Tennis Club every Monday for 6 weeks at dismissal for tennis lessons beginning May 4, 2026 at CMTC expense. (Backup F-7)

MOTION ON CONSENT AGENDA ON ALL MOTIONS LISTED BELOW:

Routine Matters: R-1 to R-5

Personnel: P-1 to P-6

Harassment, Intimidation & Bullying: H-1

Legislative and Internal Policies: L-1

Education: E-1

Finance and Insurance: F-1 to F-7

Motion: _____ Second: _____

Discussion:

Vote:

Cynthia Baldacchini

Lauren Cox

Monica DiVito

Ember Loefflad

James Morris

Lauren Randle

Lindsey Selby

April 27, 2026

Patricia Smith
Gary Douglass

6} NON-CONSENT AGENDA:
7} OPEN MEETING TO THE PUBLIC: (*public comment rules as read above apply*):

8} EXECUTIVE SESSION:

Motion: _____ **Second:** _____

Discussion:

Vote:

Cynthia Baldacchini
Lauren Cox
Monica DiVito
Ember Loefflad
James Morris
Lauren Randle
Lindsey Selby
Patricia Smith
Gary Douglass

9} OLD/NEW BUSINESS:

10} GOOD TO THE ORDER:

- A}** Next Board Meeting: Work session: May 27, 2026
- B}** Emergency Drill: 4/2/26 - Shelter In Place
- C}** Fire Drills: 4/14/26 Mitnick School; 4/15/26 - Memorial School; 4/16/26 - Sandman School; 4/16/26 - Maud Abrams School

F.Y.I

1. Attendance/Enrollment
 2. Sandman School Reports
 3. Maud Abrams School Reports
 4. Mitnick School Reports
 5. Memorial School Reports (Guidance Report to be supplied)
 6. Supervisor of Special Services Report
 7. Supervisor of Buildings and Grounds Reports
 8. Supervisor of Transportation Reports
 9. Food Service Profit & Loss Report
 10. Supervisor of Curriculum and Instruction Report
 11. Supervisor of Academic Achievement Report
 12. Day Care Reports
- May Calendar

**LOWER TOWNSHIP BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that _____ issues permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 27, 2026 at _____P.M. and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." H.I.B. Sandman #7 2025-2026; H.I.B. Maud

Abrams #4 2025-2026

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body”

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is Personnel matters _____

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described specifically as possible without undermining the need for confidentiality:

Employee #5596; #5511; #5897; #6179; #5736; #6204; #5959; #6108; #5694; #6025; #6066; #5976; #4708; #4860; #4047; #5022; #5945; #5953; #5979; #5230; #6004; #6029; #6052; #6054; #6016; #6037; #6110; #6039; #6098; #6086; #6145; #6151; #6165; #6167; #6195; #6199; #6209; #6221; #6226; #5904; #5919; #5944; #5942; #6010; #6084; #6116; #5753; #6168; #5899; #6167; #5785; #5494; #5891; #6081; #6091; #6170; #6207; #6205; #6213



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be ____minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.