

**LOWER TOWNSHIP BOARD OF EDUCATION
MINUTES
EXECUTIVE SESSION
APRIL 26, 2022**

Call to Order: The meeting was called to order at approximately 6:30 pm.

Executive Session Meeting:

Roll Call:

Present:

Nichole Koch
Sally Yerk
Lindsey Selby
Patricia Smith
Charles Utsch
Joseph Thomas
Michael Mader
Gary Douglass

Absent:

Monica DiVito

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Brett Gorman, Board Attorney

EXECUTIVE SESSION:

The board discussed the replacement of the retiring School Business Administrator/Board Secretary.

Mr. Samaniego reviewed the following HIBs.

H.I.B. Sandman School #2 2021-2022 & H.I.B. Maud Abrams School #3 2021-2022 were found to be HIBs.

H.I.B. Memorial School #1 2021-2022 was not considered a HIB.

Mr. Gorman reviewed confidential information with the board.

The board discussed the formation of a Superintendent Evaluation Committee (only non-conflicted board members participated and the superintendent was not present.)

Mr. Hansen discussed some issues relative to training/recruitment issues of part time bus drivers.

Respectfully submitted,


John J. Hansen

School Business Administrator/Board Secretary

4/26/2022

**LOWER TOWNSHIP BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Lower Township Board of Education has determined that 6 issues permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 26, 2022 at 6:30 P.M. and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is Other Legal Matter

x

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

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"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."
H.I.B. Sandman #2 2021-2022; H.I.B. Maud Abrams #3 2021-2022; and H.I.B. Memorial School #1 2021-2022

x

4/26/2022

☐

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body"

Personnel Matters _____

☐

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is Personnel matters _____

☐

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

☐

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: _____

☒

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality: Employee #5284; #5548; and #5356

☐

4/26/2022

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**LOWER TOWNSHIP BOARD OF EDUCATION
MINUTES
WORK SESSION AND REGULAR MEETING
APRIL 26, 2022**

Call to Order: The meeting was called to order at 6 pm.

Work Session:

Work Session Meeting:

Roll Call:

Present:

Nichole Koch
Sally Yerk
Lindsey Selby
Patricia Smith
Charles Utsch
Joseph Thomas
Michael Mader
Gary Douglass

Absent:

Monica DiVito

Also in Attendance:

Jeff Samaniego, Superintendent
John Hansen, Board Secretary
Brett Gorman, Board Attorney

Agenda Items:

Board Discussion on Agenda Items:

Mr. Hansen reviewed the Memorandum Opinion and Order –
Chapter 44 Litigation and Update on Meeting with Standard and
Poors – Bond Sale

Mr. Samaniego reviewed the request to use the Mitnick Parking
Lot on 7/23/22 and the board denied the request.

The board discussed the revisions of the board goal.

EXECUTIVE SESSION:

Personnel Matters: Employee #5284; #5548; and #5356

H.I.B. Sandman School #2 2021-2022; H.I.B. Maud Abrams School #3 2021-2022; and

H.I.B. Memorial School #1 2021-2022

Other Legal Matters

Motion: Yerk Second: Koch

Discussion:

All Voted in Favor:

4/26/2022

Motion to return to Regular Meeting:

Motion: Utsch **Second:** Koch

All Voted In Favor:

Regular Meeting: Started at: approximately 7:15 pm.

Roll Call:

Present:

Nichole Koch

Sally Yerk

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

Absent:

Monica DiVito

Also in Attendance:

Jeff Samaniego, Superintendent

John Hansen, Board Secretary

Brett Gorman, Board Attorney

Salute to the Flag.

Statement:

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

Vision Statement:

Every Student, Every Day, Learning, Teaching, Exploring, Succeeding.

2019-2022 Board Goal:

Expand the knowledge and understanding of Board of Education Policies and its relationships to the effective management of this school district.

2021-2023 Board Goal:

GOAL:

The Lower Township Board of Education is committed to ensuring that we are providing a safe and supportive environment for our students as well as staff members. We recognize that a healthy workplace environment can have a positive impact on school district programs, ultimately having a positive impact on student achievement.

This meeting will be conducted in accordance with:

District Policy: #0164 Conduct of Board Meetings

District Policy: #0167 Public Participation in Board Meetings

Regular Business:

PUBLIC HEARING ON 2022-2023 SCHOOL BUDGET as advertised: {Backup F-Budget}

		<u>Local Tax</u> <u>Levy</u>
General Fund	\$25,859,748	\$18,736,395
Special Revenue Fund	\$ 4,632,446	
Debt Service Fund	\$ 838,813	\$ 547,756
Total Budget	\$31,331,007	\$19,284,151

Motion: To open the Public Hearing on the 2022-2023 Lower Township Elementary School District Budget:

Motion: Douglass **Second:** Thomas

Discussion: None

All Voted In Favor

Presentation: John J. Hansen, School Business Administrator/Board Secretary & Tricia Ryan, Fiscal Manager

Public Comment: None

Board Comment: None

Motion: To close the Public Hearing on the 2022-2023 Lower Township Elementary School District Budget:

Motion: Utsch **Second:** Thomas

Discussion: None

All Voted In Favor

Motion: To amend the 2022-2023 Lower Township Elementary School District Budget to reflect the revised interest rate:

		<u>Local Tax</u> <u>Levy</u>
General Fund	\$25,859,748	\$18,736,395
Special Revenue Fund	\$ 4,632,446	
Debt Service Fund *	\$ 911,227	\$ 620,170
Total Budget	\$31,403,421	\$19,356,565

Motion: Douglass **Second:** Thomas

Discussion: None

All voted in favor:

Public Comment: None
Board Comment: None

Motion: To *adopt the 2022-2023 Lower Township School Budget as amended*

Motion: Utsch **Second:** Yerk

Discussion: None

Voting Yes

Nichole Koch

Sally Yerk

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

BE IT FURTHER RESOLVED, to adopt the 2022-2023 School Budget, as described above, results in a General Fund Tax Levy of **\$18,736,395**;

BE IT FURTHER RESOLVED, that the district establish a maximum of \$17,000 in the 2022-2023 school year for travel related expenditures.

BE IT FURTHER RESOLVED, that the district approves the withdrawal of \$300,000 from Maintenance Reserve per NJAC 6A:23A-14.2 (d).

BE IT FURTHER RESOLVED, that the district approves the withdrawal of \$100,000 from Emergency Reserve per NJAC 6A:23A-14.4 (d) for the express purpose of security upgrades to the district radio and intercom systems.

BE IT FURTHER RESOLVED, that the district approves the withdrawal of \$25,000 from Capital Reserve per NJAC 6A:23A-14.1 (d) for the express purpose for HVAC replacements.

BE IT FURTHER RESOLVED, that the district approves the withdrawal of \$166,112 from the Capital Project fund to reduce the interest payment of the April 1, 2016 \$5,121,000 debt issue.

1} REPORTS:

A} Board President: None

B} Superintendent: None

C} School Business Administrator: None

2} APPROVAL OF MINUTES:

March 22, 2022

Regular Meeting & Executive Meeting

Motion: Smith Second: Koch

Discussion: None

Voting Yes:

Nichole Koch

Sally Yerk

Lindsey Selby

Patricia Smith

Charles Utsch

Joseph Thomas

Michael Mader

Gary Douglass

Statement made on behalf of the Lower Township Board of Education:

Mr. Mader

"I would like to make statement that reflects my personal beliefs and views and the LTES Board agrees to this statement. It is regarding the recent updates to the State of NJ Department of Education Learning Standards on Comprehensive Health and Phys. Ed. As a parent of 3 children in the District 2nd grade and younger, as an elected school board representative of this township, and as a life-long member of this community, I would like to make my position very clear.

It is important to note that these standards don't mandate specific curriculum. They provide information on what students are expected to learn, and guidance for individual districts to develop curriculum that is age-appropriate and that reflect the values of the community. The NJSBA and its member boards of education believe that parents are our most important partners in education and we welcome parental input and communication.

Standards and curriculum are different. The standards are a blueprint that describe expectations of what students should know and be able to do. Individual districts have control over the curriculum and specific lesson plans.

To be clear, the NJDOE does NOT approve a specific vendor or instructional material related to the implementation of the guidelines or any other content area.

The gender specific examples can be as simple as saying math and science are for boys and arts is for girls and the topic is to break this stereotype that regardless of "gender", both boys and girls can do anything. The examples the State provides are not required and simply examples that we do not have to use in our District. Please do not use social media as your form of learning as a parent. The District has a very strong and supportive curriculum administrators, teachers, and Board committee that are looking out for our children. These children are a huge part of this community and I will personally fight for and support these children. We are and will continue to pay attention to our parents. I am in full support of the material we have been presented and up for vote this evening to address these standards well within the values of our community."

Statement made on behalf of the Lower Township Board of Education:
Mrs. Smith

The Curriculum Committee recommends that the board approve the purchase of "The Great Body Shop" resource materials to be used in teaching the Comprehensive Health and Physical Education curriculum. The development of this curriculum is a work in progress and LTES is taking its time to ensure that all the students in the district are being taught using materials that are appropriate for their age and development while meeting the NJSLS. The Curriculum Supervisors and the Physical Education teachers feel that the materials being recommended for purchase on tonight's agenda do just that.

The procedure for opting out of any particular health lesson is in place currently and this right has been exercised by a few parents each school year.

3} CONSENT AGENDA:

OPEN MEETING TO THE PUBLIC TO SPEAK ON CONSENT ITEMS ONLY:

***PLEASE NOTE:** Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total. Prior to the roll call vote, any member of the board may ask for discussion on any of the items within the block.*

Ms. Lauren Cox asked if item #15 on the consent agenda could be removed and not be voted on this evening.

Mr. Monzo had a follow-up question on #15 and asked that it be removed from the consent agenda.

R. Routine Matters

R-1 Approval of Financial Statements:

Secretary's and custodian's reports for **March 31, 2022**, which are in agreement as certified by the Board Secretary, that no budgetary account has been over expended, in violation of NJAC 6:20-2.12 (a), (d).

R-2 Approval of Transfers: March 22, 2022-April 26, 2022 {Backup R-2}

R-3 Approval of Bill List: March 22, 2022-April 26, 2022 {Backup R-3}

R-4 Approval of Cafeteria Report: March 2022 {Backup R-4}

R-5 Approval of Travel: None

P. Personnel:

1. On the recommendation of the Superintendent, that notice of continuation of employment for the 2022-2023 school year, be issued to the following tenured personnel, as listed below:

ADMINISTRATION:

Bowman, Sarah, Supervisor of Academic Achievement
Cathcart, Van, Principal
Hewitt, Kelly, Supervisor of Transportation
Hickok, Darrin, Supervisor of School Security
Himstedt, Kurt, Supervisor of Food Services
Keeler, Debra, Supervisor of Special Services
King, John, Principal
Muller, Sabina, Supervisor of Curriculum and Instruction
*O'Shea, Gary, Supervisor of Buildings and Grounds
**Ryan, Patricia, Fiscal Manager
Shivers, Christopher, Principal
*Witkowski, Christina, Supervisor of Custodians
*Obtained tenure in Custodian position
**Obtained tenure in Payroll position

CENTRAL OFFICE:

Downie, Leigh, Accounts Payable Coordinator/Clerk
Hooyman, Richard, Technology Assistant
Jacob, Patricia, Secretary to the Superintendent
Leipert, Joseph, Technology Assistant
Nelson, Susan, Payroll Coordinator/Clerk
Sturm, Joann, Technology Assistant

TEACHERS

Ackroyd, Jennifer	Cardaci, Amanda	Gantz, Doreen
Ackroyd, Robert	Cobleigh, Ashley	Geisel, Tara
Ambacher, Ann Marissa	Coombs, Kevin	Gianakopoulos, Eileen
Bada, Annmarie	Cucci-Smith, Jill	Golden, Holly
Baldwin, Molly	D'Aleo, Catherine	Grace, Frances
Barcas, Bonnie	Danze, Matthew	Griffin, Gerald
Barger, Brittany	Davenport, Victoria	Hansberry, Diana
Baxter, Janet	Davis, Lindsay	Harris, Jillian
Blum, Jennifer	DeShields, Beth	Harron, Keri
Boyle, Sheryl	Desmond, Margaret	Hart, Barbara
Brannan, Megan	Donohue, Jessica	Hawthorne, Carol
Brasch, Danielle	Drake, Pamela Rose	Hickok, Sharon
Breuss, Jessica	Eckel, Cari	Hinker, Dawn
Bridgemen, Joseph	Farreny, Gina	Holden, Anissa
Brion, Lori	Franklin, Justine	Hotaling, Stacy
Bryan, Jessica	Furey, Christine	Iames, Krista
Bryce, Amber	Gannon, Alyssa	Johnson, Gena
Camillo, Jennifer	Gannon, Emily	Johnson, Rebecca

Keeler, Michelle
Kelly, Dana
Kelly, Jeffrey
Kennedy, Heather
King, Sarah
LaVancher, Heather
Lindsay, Janeen
Lloyd, Erine
LoMonaco, Melissa
Long, Laurie
Lunde, Christina
Magnavita, Lauren
Mahler, Chrystie
Martino, Diane
Mastalski, Carolanne
McGarritty, Kimberly
Melo, Jenna
Milder, Samantha
Milstead, Douglas
Morales, Carlos
Morey, Michael
Morris, Madeleine
Munsick, Jesse
Nash, Carrin

Nelson, Hannah
Nuscis, Amanda
Oleksiak-Hall, Eileen
O'Neill, Erica
O'Shea, Allyson
O'Shea, Patricia
Osmundsen, Kimberly
Osmundsen, Samantha
Pacevich, Greta
Paras, Alison
Parkinson, Nicole
Peterson, Courtney
Pierce, Amanda
Prendergast, Melissa
Pruitt, Deborah
Rechner, Danielle
Ridgway, Kymberly
Risley, Krista
Rivers, Shannon
Roach, Krystalynne
Robinson, Heather
Robinson, Jeffrey
Rosenberg, Cynthia
Roth, Heather

Rutherford, Tracy
Salerno, Stacey
Sangillo, Julia
Schlitzer, Sara
Sekela, Heather
Sheets, Miken
Shillingford, Lila
Skerry, Anne Marie
Slaney, Crystal
Smeltzer, Susan
Spriggs, Sharon
Sweeten, Janet
Sweeney, Diana
Tester, Darlene
Thompson, Anna
Tostevin, Annika
Voumard, Genee
Voumard, Rachelle
Weeks, Sydney
West, Erin
Wilson, Brian
Wuerker, Mary Ellen
Yarwarsky, Sharon
Yerk, Bryce

SECRETARIES

Bailey, Joanne
Booth, Mary
Cone, Patricia
Einhaus, Theresa
Geiger, Donna

Hunke, Christine
Menzano, Jessica
Paluch, Carla
Wunder, Diane

CLERKS

Barger, Marguerite
Brooks, Kimberly

Douglass, Debra
Gentek, Donna

CUSTODIANS

Champion, John
Cooper, Robert
Donati, Bridget
Freese, Kathryn
Gioulis, Hannah
Hunter, Dean
Lloyd, James
Lowe, Richard

Morales, Andrew
Muller, Warner
Paget, Mark
Sherel, Linda
Sovani, Joseph
Watson, Nancy
Williamson, Donna

INSTRUCTIONAL AIDES

Beason, Regina

Smith, Kim

Fisher, Erin
Moorby, Karen

Young, Stacy

FOOD SERVICE WORKERS

Abrams, LaTrice
Brooks, Kathleen
Halbruner, Christine

Hoff, Maria
Horn, Susan
Mellina, Alison

SECURITY

Boyle, Kevin
Flitcroft, Albert

Hedum, Mel

BEHAVIORAL MANAGEMENT

Herman, John

BUS DRIVERS

Abrams, Lana
Bingham, Maureen
Kelly-Rementer, Christina

Layton, Sherry
Proud, Edward

BUS MECHANIC

Kevin Kapp

2. On the recommendation of the Superintendent, that notice of continuation of employment for the 2022-2023 school year, be issued to the following personnel obtaining tenure, as listed below:

ADMINISTRATION

Granero, Christina

8/20

TEACHERS

Abrams, Stephanie 9/18
Castellucci, Kimberly 9/18
Dillon, Amanda 9/18
Grimes, Jamie 9/18
Heinicke, Casey 9/18
Hughes, Tammy 9/18
McLaughlin, Joanne 9/18
Shedlock, Meaghan 9/18
Skill, Erin 9/18
Viscomi, Elena 9/18
Bonino, Tammy 1/19

3. On the recommendation of the Superintendent, that notice of continuation of employment for the 2022-2023 school year, be issued to the following non-tenured personnel, as listed below:

TEACHERS:

Downie, Megan

9/19

Filachek, Joseph	9/19
Fowler, Stephanie	9/19
Righter, Beverly	9/19
Abate, Jennifer	9/20
Boyle, Jennifer	9/20
Caruso, Jessica	9/20
Franchville, Taylor	9/20
Hoffman, Catherine	9/20
Mills, Julia	9/20
Riess, Haley	9/20
Lanzalotti, Heather	11/20
Abel, Veronica	9/21
Cappelletti, Jeanne	9/21
Carbonaro, Rachelle	9/21
Castellucci, Bethany	9/21
Champion, Emily	9/21
Douglass, Alexis	9/21
Guido, Theresa	9/21
Hannings, Shauna	9/21
Jaber, Kaitlyn	9/21
Kaplan, Bethanie	9/21
Morey, Allison	9/21
Obermeier, Lindsay	9/21
Ojasoo, Melissa	9/21
Raschiatore, Jenna	9/21
Senatore, Maggie	9/21
Shaud, Cheyanne	9/21
Swan, Lilly	9/21
Sherretta, Amanda	2/22

SECRETARIES:

Kristin Sterling	6/21
Sockriter, Lori	8/21

CUSTODIANS

Bender, Karen	3/20
Castillo, Renata	9/21
Coulter, Diana	9/21
Griffith, Christopher	9/21

ASSISTANT BUS MECHANIC

Chambers, Herbert	2/21
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BUS DRIVERS

Lafferty, Anna	10/21
Wenger, Ronald	10/21

4. On the recommendation of the Superintendent, that the notice of continuation of employment for the 2022-2023 school year, be issued to the following part-time school personnel, as listed below:

60 CREDIT PART TIME CLASSROOM AIDES:

Davis, Kathryn
Dunn, Jillian
Holden, Sharon
Karvounis, Yifat
Laffitte, Nicole
Lybarger, Lorianne
Miller, Mary
Moore, Desiree

Parker, Brooke
Phillips, Jeanette
Portewig, Linda
Santandrea, Vivian
Sissel, Jan
Weinberg, Ashley

PART TIME PARAPROFESSIONALS

Armbruster, Catherine
Bada, Stephanie
Battaglia, Brianna
Beck, Krista
Brooks, Nicole
Cooper, Donna
Dagle, Ashley
Damiana, Sarah
DeCamillo, Riley
DelConte-Pfetscher, Vienna
DiStaulo, Natalie
Harris, Kathleen
Henry, Pamela
Hill, Kelsie
Jordan, Kristine
Kane, Krista
King, Rabiha
Korosko, Kelly
Molnar, Una
Montello, Angelina

Nelson, Ashley
Nielson, Kaylee
Oberg, Maryanna
O'Neal, Samantha
Place, Lauren
Pyffer, Samantha
Saunders, Kira
Sevilla-Small, Shiella
Small, Cassandra
Szczur, Kaitlyn
Troiano, Elizabeth
Vanaman, Chelsea
Vassar, Maria
Weinert, Victoria
Whitsett, Quentona
Wilson, Ashley
Wilson-Renna, Jill
Wolford, Victoria
Young, Danielle

PART TIME CLASSROOM AIDES

Bryant, Lisa
Cardaci, Kristen
Casella, Kristen
Dillon, Kathleen
Dorner, Linda
Drake, Clarissa
Gray, Megan
Haibach, April
Higgs, Christi
Hilvert, Jennifer

Howarth, Maisy
McCloskey, Madasyn
Mercado, Amizadai
Newby, Mattie
Peck, Jeannette
Pettit, Hayley
Pisieczko, Erin
Santacrose, Devin
Tanghare, Lori
Watson, Jennifer

Young, Deborah

Young, Erica

PART TIME CLERKS

Cardaci, Kristen
Kellaway, Meghann

Marshall, Dorothy

PART TIME BUS DRIVERS

Allay, Catherine
Bosell, Marina
Byrd, John
Finkbeiner, Patricia
Jennings, Paul

Mantzaris, Nicholas
Moore, Joseph
Titerence, Christian
Winter, Gregory

PART TIME BUS AIDES

Albert, Janet
Almodavar, Kim
Bakley, Kathy
Bingham, Michael
Broadnax, Alijah
Cook, Isaiah
Franco, Donna

Frazier, Alyssa
Hilvert, Linda
Jordan, Heather
Kraus, Christian
Roesing, Helena
Thomas, Keri
Willis, Alexis

PART TIME CUSTODIANS

Cerbo, Danielle
Ciliberti, James
Kanas, Sally
MacDonald, Bradlee
Ridgway, Thomas

Thomas, Sandra
Townsend, Bruce
Underwood, Joseph Jr.
Venuto, Giovanni
Witkowsky, Alexis

PART TIME DAY CARE WORKERS

Cacella, Ashley
Cucunato, Theresa
Eckel, Marjorie
Gracia, Emily
Hatala, Kathleen
Hutchinson, Diane
Jasinski, Amanda
Lund, Hailey
Magill, Susan

McCloskey, Madasyn
Paluch, Taylor
Robinson, Kaitlynn
Roesing, Helena
Schreiner, Rosemary
Skowronski, Catherine
Swartz, Emily
Tamillo, Maryann

PART TIME FOOD SERVICE

Delano, Brittany
Dougherty, Elaine
Keenan, Darlene
Lawrence, Tammy
Mantzaris, Athanasia

Rotchford, Dolores
Scheyhing, Saizu
Tomkinson, Lisa
Zuccato, Lorraine

PART TIME CAFETERIA AIDES

Byrne, Elizabeth
Dillon, Kathleen
Doherty, Jacqueline
Gracia, Emily
Hatala, Kathleen

Locklear, April
Lund, Hailey
Paluch, Taylor
Robinson, Kaitlyn
Tamilo, Maryann

PART TIME VOLUNTEER COORDINATOR

Benigno, Cynthia (Contracted)

5. On the recommendation of the Superintendent, that the following substitute be approved for remainder of the 2021-2022 school year, pending receipt of required documentation: (Backup P-5)

SUBSTITUTE AVAILABLE TO WORK

SUBSTITUTE CLASSROOM AIDE

Amanda Dunbar

SUBSTITUTES NEEDING MORE DOCUMENTATION

SUBSTITUTE CLERK/BUS AIDE/CAFETERIA AIDE

Avriana Morales

SUBSTITUTE CLASSROOM AIDES

Avriana Morales, Abigail Boyle

SUBSTITUTE TEACHER

Abigail Boyle

SUBSTITUTE FOOD SERVICE WORKERS

Avriana Morales, Joyce Kreckmann, Doris Sockriter

6. On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Debra Douglass, Day Care Secretary, effective January 1, 2023. (Backup P-6)
7. On the recommendation of the Superintendent, that the Lower Township Board of Education accept, with regret, the retirement of Doreen Gantz, 6th Grade Teacher at the Sandman Consolidated School, effective December 31, 2022. (Backup P-7)
8. On the recommendation of the Superintendent, that the Lower Township Board of Education approve Erin West, Special Education Teacher at the Sandman Consolidated School for placement of MA on the LTEEA Teacher's Salary Guide, to reflect an increase of credits to her degree, effective June 1, 2022, pending review of transcripts. (Backup P-8)
9. On the recommendation of the Superintendent, that the Lower Township Board of Education approve the following FMLA:

<u>Employee #</u>	<u>Position</u>	<u>Dates Effective</u>
5514	Teacher	9/6/22 – 11/1/22

4/26/2022

5518

Teacher

9/6/22 – 12/16/22

- 10.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve Deborah Pruitt, Music Teacher at the Maud Abrams School for placement of MA+15 on the LTEEA Teacher's Salary Guide, to reflect an increase of credits to her degree, effective June 1, 2022 pending review of transcripts. (Backup P-10)

H. Harassment, Intimidation & Bullying:

- 1.** The Board affirms the actions taken by the Superintendent and the School Safety Teams, for H.I.B. #2 – Maud Abrams 2021-2022.

L. Legislative and Internal Policies:

- 1.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve the second reading for the following revisions to existing or new Policies and Regulations: (Backup L-1)

NUMBER	TYPE	TITLE
2415.05	Policy	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
2622	Policy	Student Assessment
2622	Regulation	Student Assessment
3233	Policy	Political Activities
7540	Policy	Joint Use of Facilities
8465	Policy/ Regulation	Bias Crimes and Bias-Related Acts
9560	Policy	Administration of School Surveys
1648.11	Policy	The Road Forward COVID-19 – Health and Safety

- 2.** On the recommendation of the Superintendent, that the Lower Township Board of Education approve the Comprehensive Equity Plan Statement of Assurance 2022-2023. (Backup L-2)
- 3.** On the recommendation of the Superintendent, that the Lower Township Board of Education approves the District Calendar for the 2022-2023 school year. (Backup L-3)

E. Education:

- 1.** On the recommendation of the Supervisor of Special Services, that the Lower Township Board of Education certifies that the Medicaid Annual Notification Regarding Parental Consent was mailed on April 7, 2022. (Backup E-1)

F. Finance and Insurance:

4/26/2022

The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items without the block.

2. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorize the rate of pay for 60 credit step 3 aides is \$16.95, effective July 1, 2022 (technical correction).
3. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the submittal and approval of the 2022 Wellness Grant – Coastal Health Insurance Fund \$10,000 and request \$10,000 from the ACCASBOJIF AELCF Fund in 2022-2023. (Backup F-3)
4. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the cancellation of the follow stale dated checks:

CHECK NUMBER	AMOUNT	CHECK NUMBER	AMOUNT
415097	\$ 100.00	415300	\$ 12.00
415379	\$ 23.00	415844	\$ 14.95
416315	\$ 80.00	416363	\$ 35.00
416377	\$ 100.00	416458	\$ 167.00
416483	\$ 167.00	416491	\$ 167.00
416558	\$ 334.00	416707	\$ 138.00
416726	\$ 46.00	416750	\$ 92.00
416752	\$ 194.99	416779	\$ 17.56
416822	\$ 78.00	416833	\$ 92.00
416857	\$ 157.00	417681	\$ 250.00
418317	\$ 500.00	418340	\$3,150.75
418460	\$2,488.77	418535	\$ 298.50
418682	\$ 14.95	418697	\$ 41.58
418730	\$ 14.95	TOTAL	\$8,775.00

5. On the recommendation of the School Business Administrator, that the Lower Township Board of Education authorizes the cancellation of the following payroll check:

CHECK NUMBER	AMOUNT
43932	\$ 33.26

6. On the recommendation of the School Business Administrator, that the Lower Township Board of Education rescind Motion F-4 on the February 22, 2022 Board Agenda and approve a Homeless Tuition Contract – Special Education billing portion between Lower Township Board of Education and Wildwood Board of Education for student #19029 in the amount of \$8,434.50 for 2/1/22 to 6/30/22.

4/26/2022

7. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as Professional Services Contracts, for the fiscal year July 1, 2022 through June 30, 2023, as listed: (Backup F-7)

- a. **Auditors** – Inverso & Stewart, LLC – Awarded on a Fair and Open Process.
- b. **Solicitor** – Brett Gorman, Parker McCay LLC – Awarded on a Fair and Open Process.
- c. **Behavior Therapy Specialist** – Brett Dinovi & Associates, LLC & Interactive Kids – Awarded on a Fair and Open Process.
- d. **Bond Counsel** – Parker McCay LLC – Awarded on a Fair and Open Process.
- e. **Nursing Services** – Preferred Home Health Care & Nursing Services & Bayada Home Health Care, Inc. – Awarded on a Fair and Open Process.
- f. **Medical Inspector** – Atlanticare – Awarded on a Fair and Open Process.
- g. **Occupational Therapy** – Stepping Stones Group – Awarded on a Fair and Open Process.
- h. **Architect of Record** – Garrison Architects- Awarded on a Fair and Open Process.
- i. **Child Study Team Services** – Cumberland Therapy Services, LLC - Awarded on a Fair and Open Process.
- j. **Employee Assistance Program** - Shore Counseling, LLC. - Awarded on a Fair and Open Process.
- k. **Financial Advisor** – Phoenix Advisors, LLC – Awarded on a Fair and Open Process.
- l. **Physical Therapy Services** – Kimberly Vona – Awarded on a Fair and Open Process.
- m. **Pediatric Psychiatric Physician** – Shore Behavioral Healthcare – Dr. Momodu – Awarded on a Fair and Open Process.

8. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as an Extraordinary and Unspecified Service (EUS) for the fiscal year July 1, 2022 through June 30, 2023, and execute any contracts between the Lower Township Board of Education and the Joint Insurance Fund as listed: (Backup F-8)

Risk Management Consultant (RMC)/Liability Insurance Broker – (JIF) J. Byrne Agency

9. On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as an Extraordinary and Unspecified Service (EUS) for the fiscal year July 1, 2022 through June 30, 2023: (Backup F-9)

Risk Management Consultant (RMC)/Health Insurance Broker – Southern Coastal HIF – J. Byrne Agency.

4/26/2022

- 10.** On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the following, awarded as an Extraordinary and Unspecified Service (EUS) for the fiscal year July 1, 2022 through June 30, 2023: (Backup F-10)

Risk Management Consultant (RMC)/Dental Insurance Broker – Self Insured Dental Program – J. Byrne Agency.

- 11.** On the recommendation of the School Business Administrators, that the Lower Township Board of Education approve the Tuition Contract between the Lower Township Board of Education and the Florence Township Board of Education for a special education, DCP&P placed student #189292 in the amount of \$28,416 (estimated tuition for 4 mths \$11,367.20) (Backup F-11)
- 12.** On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Tuition Contract between the Lower Township Board of Education and the Washington Township Board of Education for student #18244 in the amount of \$16,386 and student #18500 in the amount of \$15,745 for the period March 11, 2022 to June 30, 2022. (Backup F-12)
- 13.** On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Tuition Contract between the Lower Township Board of Education and the Vineland Board of Education for DCP&P students #19034 and #19035 for the 2021-2022 school year. (Backup F-13)
- 14.** On the recommendation of the School Business Administrator, that the Lower Township Board of Education approve the Shared Services Transportation Agreement for the 2022-2023 school year between the Lower Township Board of Education and the Cape May County Special Services School District Board of Education. (Backup F-14)
- 15.** On the recommendation of the Supervisor of Curriculum and Instruction that the Lower Township Board of Education authorize a Purchase Order Contract to The Children's Health Market in the approximate amount of \$11,022. (Backup F-15)
- 16.** On the recommendation of the School Business Administrator that the Lower Township Board of Education confirms the School Business Administrator's award of \$15,625,000 bond issue dated 5/1/2022 to Roosevelt & Cross, Inc. – New York at a net interest cost of 3.625% consistent with the Note of Sale. (Backup F-16)

MOTION ON CONSENT AGENDA ON ALL MOTIONS LISTED BELOW:

Routine Matters: R-1 to R-5

Personnel: P-1 to P-10

Harassment, Intimidation & Bullying: H-1

Legislative and Internal Policies: L-1 to L-3

Education: E-1

Finance and Insurance: F-2 to F-16

Motion: Mader Second: Yerk

4/26/2022

Discussion: The board responded to questions relative to F-15

Voting Yes:

Nichole Koch

Sally Yerk abstained P-1

Lindsey Selby

Patricia Smith

Charles Utsch

Michael Mader

Gary Douglass-P1, P2, & P3 and F8, F9, F10

Voting No:

Joseph Thomas

4} NON-CONSENT AGENDA:

5} COMMITTEE REPORTS:

Building and Grounds Committee: Reported in meeting.

Curriculum Committee: None

Finance Committee: Reported in meeting.

6} EXECUTIVE SESSION: None

7} OLD/NEW BUSINESS: None

8} OPEN MEETING TO THE PUBLIC: (public comment rules as read above apply):

Ms. Theresa Strunk expressed strong concerns about the new Learning Standards on Comprehensive Health and Phys. Ed.

Mr. Anthony Monzo discussed the new Learning Standards on Comprehensive Health and Phys. Ed. and that the board should reject them.

Mr. Burow spoke on the above issues and that he was outraged.

Mrs. Cox expressed concerns on policy 1648 and if the district had used scientific research on its analysis.

9} GOOD OF THE ORDER:

A} Next Board Meeting: May 24, 2022

B} Fire Drills: 4/12/22 – Mitnick School and Memorial School; 4/14/2022 – Sandman School and Maud Abrams School

Emergency Drill: April 6, 2022 – Lockdown Drill

10} ADJOURNMENT:

MOTION TO ADJOURN THE MEETING

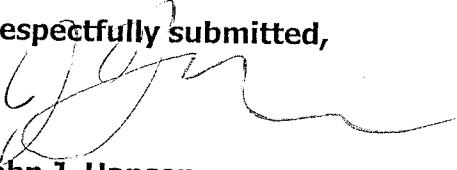
Motion: Yerk Second: Selby

Discussion: None

All Voted in favor:

4/26/2022

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John J. Hansen', written over the printed name.

John J. Hansen
School Business Administrator/Board Secretary